

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, November 18, 2022

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Marvin St Pierre, Rob Rossi, Rick Koon, Michael Nordstrom, Paul O'Malley and Robert Peterson

Board Member Absent: Larry Bittner

Staff Members Present: Geoff English, Michelle Edson & Ryan Smith

Consultants Present: None

Guests: Pelican Point Resident: Gerri Hall, Rossi Enterprises: Steve Rossi and Heron Crest Resident: Bob Pusanik

- II. PUBLIC/SHAREHOLDER COMMENT – Bob Pusanik requested a State Water sale update and asked if considerations have been made in the 2023 budget. Geoff English answered that it most likely will not happen in 2023 but that there is a preliminary meeting scheduled in 2 weeks. Bob Pusanik also asked if we have a reserve account for the future required Wastewater Treatment Plant changes. Geoff English answered that in 2023 we plan to get cost estimates on multiple options.

III. REVIEW and APPROVAL OF MINUTES –

- a. October 21, Regular Meeting Minutes - Motion to approve the minutes made by Paul O'Malley, seconded by Rob Rossi. Motion passed 5 /0. Marvin St Pierre and Larry Bittner absent.

- IV. DISCUSSION AND CONSIDERATION OF A REQUEST FOR A ONE-YEAR EXTENSION OF THE CONDITIONAL WILL SERVE WATER AND SEWER SERVICE FOR TRACT 1563, LOT 8, a 14 UNIT COMMERCIAL PROJECT – Motion to extend made by Rick Koon seconded by Michael Nordstrom. Motion passed 4/0. Marvin St Pierre and Larry Bittner absent, Rob Rossi abstained.

Marvin St Pierre joined the meeting at 9:31 am

- V. DISCUSSION AND CONSIDERATION TO APPROVE THE 2023 BUDGET: Operations and Maintenance Budget, Capital Improvement Budget & Rates and Fee Schedule –

Motion was made by Rob Rossi and seconded by Paul O'Malley to:

- a. Approve the 2023 Operations and Maintenance Budget as presented
b. Approve the 2023 Capital Improvement Budget
c. Approve the 2023 Rates and Fees Schedule as presented

Motion passed 6/0. Larry Bittner, absent.

The Board of Directors requested that Staff receive 3 bids on the sewer jetting trailer and being back to the Board before purchase.

VI. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration

- Supplemental Statement of Water Diversion Reporting
- Cessation and Reduction of Ground Water Reporting
- New Employee Recruiting

- Operations

Water

- New Water Treatment Plant Chief Plant Operator, FRM employee Ryan Brink
- Weekly hardness testing continues

Wastewater

- Annual Monitoring and Sampling Completed

- Staff attended a Cal Rural Water training class relating to water and wastewater mathematics.

Capital

-The new 2022 GMC work service truck had a bed mounted fuel tank installed

- Lift gate installed on service truck to transport chemical drums

Additional Projects, Initiative and Information

- Onboarding was completed for our new tech support service

- At the State Water Subcontractor, the County Flood Control District

VII. FINANCIAL STATEMENT

The Board Management Report for October 31, 2022, was presented by General Manager, Geoff English with the following highlights:

Cash and Reserve Funds as of October 31, 2022, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$87,284	\$355,488	\$228,830	\$4,689,537

VIII. PRODUCTION REPORT – Our Water use for the year is right on target with what was anticipated. The water mix for the month is 49% Sate Water 51% Well Water with the Annual mix being 50% State Water and 50% Well Water.

IX.

X. BOARD MEMBER COMMENT – none

XI. ADJOURNED – 10:51am

Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:



Robert Peterson, Secretary



Michael Nordstrom, Vice President