

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, May 20, 2022

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Michael Nordstrom, Marvin St Pierre, Rob Rossi, Rick Koon, Paul O'Malley, Larry Bittner and Robert Peterson

Board Member Absent: None

Staff Members Present: Geoff English, Michelle Edson & Jack Armstrong

Consultants Present: Water Systems Consulting, Inc., Dylan Wade

Guests: Rossi Enterprises: Steve Rossi, Kingfisher Resident: Carol Hayden and Jeanette Krone, Pelican Point Resident: Gerri Hall.

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. April, 15 2022 Regular Meeting Minutes - Motion to approve the minutes made by Rob Rossi, seconded by Larry Bittner. Motion passed 7/0.

IV. REVIEW AND APPROVE 2021 FINANCIAL STATEMENT - Motion to approve the 2021 Financial Statement as presented made by Rob Rossi, seconded by Bob Peterson. Motion passed 7/0.

V. DISCUSSION OF WATER QUALITY DATA – HARDNESS –Staff presented an operational plan to produce a blend of approximately 50% Well Water and 50% State Water to serve our Customers/Shareholders. Staff will also continue to self-check the water for TDS levels and Hardness. Staff will keep a record of the hardness and see if it improves as we use the Wells more.

VI. DISCUSSION AND CONSIDERATION OF OUTREACH FOR PARTNERS IN A REGIONAL WWTP – The General Manager presented options for SMMWC's future wastewater needs. He recommended that the Board of Directors authorize him, the General Manager to actively solicit for potential partners to participate and to secure an engineering firm to prepare a report with options for a Regional Wastewater Treatment facility for the Avila area. The Board of Directors instructed him to move forward.

VII. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration

- 2022 Meter Inventory
- Annual Meeting Preparation
- Employee Recruiting

- Operations

Water

- Water Production in April was primarily generated from the three wells in Avila Village.
- The meter at San Luis Bay Inn was replaced

Wastewater

- The piping at Lift Station #2 has been replaced due to corrosion in the wet well
- Routine maintenance to a "bar screen separator" device at Lift Station #3 was completed by outside vendor
- Preventative maintenance work on the collection system including root removal and manhole rehabilitation was initiated in April and is continuing.

- Capital Projects

Water

- Additional exterior valves were replaced at water tank 100. As previously reported, the work by the contractor has been completed and is back on line.

Additional Projects, Initiative and Information

- Staff reported the hiring of a new System Operator II, Hassan Al-Defaaei, who started on May 16th, 2022. Hassan currently has all certifications necessary for the position.

VIII. FINANCIAL STATEMENT

The Board Management Report for April 30, 2022 was presented by Administrative Manager Michelle Edson with the following highlights:

Cash and Reserve Funds as of April 30, 2022 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$107,934.00	\$355,473	\$220,664	\$4,768,294

IX. PRODUCTION REPORT – The majority of the water produced this month came from the Company Wells. Production for the residential and commercial users are right in line with what was anticipated this year. Irrigation in below anticipated.

X. BOARD MEMBER COMMENT – None

10:29AM the board went into Executive Session

XI. EXECUTIVE SESSION – No reportable actions

XII. ADJOURNED – 11:23AM

Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,



Robert A Peterson, Secretary

Approved:



Michael Nordstrom, President