

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, April 15, 2022

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Michael Nordstrom, Marvin St Pierre, Rob Rossi, Rick Koon, Paul O'Malley, Larry Bittner and Robert Peterson

Board Member Absent: None

Staff Members Present: Geoff English, Michelle Edson & Dan Migliazzo

Consultants Present: Water Systems Consulting, Inc., Dylan Wade

Guests: Rossi Enterprises: Steve Rossi, Kingfisher Resident: Carol Hayden and Jeanette Krone, Heron Crest Resident: Bob Pusanik.

II. PUBLIC/SHAREHOLDER COMMENT – Bob Pusanik stated that the Board of Directors underestimates the future of our Wastewater Plant. He requests that we suspend any development until we have the sewer plants future decided. General Manager English responded that the subject of the Wastewater Treatment Plant will be discussed during item IX. General Manger's Report.

III. REVIEW and APPROVAL OF MINUTES –

- a. March 18, 2022 Regular Meeting Minutes - Motion to approve the minutes made by Larry Bittner, seconded by Robert Peterson. Motion passed 7/0.

IV. WATER RESOURCES ANALYSIS UPDATE – FORMAL ACCEPTANCE – Motion to adopt as amended made by Rob Rossi Seconded by Larry Bittner. Motion passed 7/0.

V. DISUSSION OF THE GOVERNOR'S EXECUTIVE ORDER N-7-22 REGARDING WATER CONSERVATION – GM, Geoff English summarized the Governor's new order and focused on the items that could have an impact on SMMWC.

VI. DISCUSSION AND CONSIDERATION OF APPROVING REVISED SALARY SCHEDULE – After a brief discussion Staff recommended that the Board of Directors Approve the suggested revisions to the salary schedule. Motion to approve made by Larry Bittner, seconded by Rob Rossi. Motion passed 7/0.

VII. DISCUSSION AND CONSIDERATION TO APPROVE ANNUAL SHAREHOLDER MEETING NOTIFICATION PACKET – Motion to approve made by Robert Peterson, seconded by Rob Rossi. Motion passed 7/0.

VIII. DISCUSSION AND CONSIDERATION TO APPROVE A ONE YEAR EXTENSION OF THE CONDITIONAL WILL SERVE FOR AVILA BY THE SEA – After a question-and-answer session GM, English reminded the Board of Directors that providing water & wastewater those two services to this developer, shareholder is what the Will Serve pertains to. Motion to approve made by Marvin St Pierre, seconded by Rick Koon. Motion passed 4/2, Rob Rossi abstained.

IX. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration

- California Environmental Reporting System Certification
- Water Diversion Annual Reporting submission

- Operations

Water

- With all three wells in Avila Village producing, the State Water connection has been turned down to conduct water quality testing scenarios.

Wastewater

- The new quarterly sampling requirements from the Water Board for the WWTP were completed in March.

- The piping at Lift Station #2 is being replaced due to corrosion in the wet well and should be completed by Friday April 8, 2022.

- The pump at Lift Station

- Capital Projects

Water

- The refurbishment project at tank100 has been completed and is back online.

Wastewater

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- Additional Projects

- On Tuesday, April 5, 2022, a pre-design meeting was held at the site of the Avila Emergency Interconnect site next to the San Luis Bay Inn. The Emergency Interconnect is valve box location where the San Miguelito Mutual Water Company and Avila Beach Community Services District water distribution systems are interconnected and allows SMMWC to provide water if need be. An agreement signed by SMMWC in 1981 delineates the costs for repairs at one-third each for SMMWC, ABCSD and the Port San Luis Harbor District. The Emergency Interconnect is in need of significant repair and is not currently functioning. The total cost for the repairs is projected between \$50-60,000, with SMMWC covering 1/3 of this cost. This amount is not currently budgeted and will be brought forward for consideration for mid-year budget adjustments.

- On Monday, April 4, 2022, the General Manager met with Central Coast Regional Water Quality Control Board staff and other interested parties in a meeting organized by San Luis Obispo County Supervisor Dawn Ortiz-Legg. The meeting topic regarded a potential regional approach to wastewater treatment in the Avila Valley area. A potential project definition is being developed with a list of potential common interests and shared objectives by potential partnering entities and property owners. The list of the potential partnering entities and property owners is also being developed. A follow-up meeting will be scheduled when the draft documents are prepared. This item will also be brought back to the SMMWC Board for discussion.

X. FINANCIAL STATEMENT

The Board Management Report for March 31st was presented by General Manager Geoff English with the following highlights:

Cash and Reserve Funds as of March 31, 2022 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$137,597	\$355,473	\$193,193	\$4,688,499

XI. WATER USE REPORTS – March 2022’s production report and water graph were included in the Board packet.

XII. BOARD MEMBER COMMENT – None

XIII. ADJOURNED – 11:04am

Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:


Robert A Peterson, Secretary


Michael Nordstrom, President