

**San Miguelito Mutual Water Company**  
**Minutes of the Regular Board of Director's Meeting**

3:00 P.M. Friday, May 19, 2023

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 3:10 p.m.

Board Members Present: Marvin St Pierre, Rob Rossi, Michael Nordstrom, Larry Bittner, Robert Campbell, and Bob Pusanik

Board Member Absent: Paul O'Malley

Staff Members Present: Michelle Koon & Dwayne Chisam

Consultants Present: None

Guests: Rossi Enterprises: Steve Rossi, AMMCG LLP: Steve Adamski, Kingfisher Resident: Carol Hayden, Heron Crest Resident: Dominique Dunn

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. April 21, 2023, Regular Meeting Minutes – Motion to approve the minutes made by Rob Rossi seconded by Larry Bittner. Motion passed 6 /0, Paul O'Malley absent.

IV. DISCUSSION AND CONSIDERATION OF APPOINTMENT OF COMPANY OFFICERS –

Motion to elect Michael Nordstrom as President made by Marvin St. Pierre seconded by Rob Rossi. Motion passed 6/0, Paul O'Malley absent.

Motion to elect Marvin St. Pierre as Vice President was made by Michael Norstrom seconded by Rob Rossi. Motion failed.

Motion to elect Larry Bittner as Vice President was made by Bob Pusanik seconded by Robert Campbell. Motion failed.

Motion to elect Paul O'Malley to Financial Officer was made by Larry Bittner seconded by Bob Pusanik. Motion passed 6/0, Paul O'Malley absent.

Motions to elect Robert Campbell to Secretary was made by Larry Bittner seconded by all. Motion passed 6/0, Paul O'Malley absent.

V. DISCUSSION AND CONSIDERATION TO DESIGNATE DWAYNE CHISAM AS REPRESENTATIVE AND MIKE NORDSTROM AS ALTERNATE FOR THE STATE WATER SUNCONTRACTORS ADVISORY COMMITTEE – Motion to approve made by Larry Bittner seconded by Rob Rossi. Motion passed 6/0. Paul O'Malley absent.

VI. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration

- Electronic Annual Reporting for the SWRCB submitted
- Quarterly Taxes
- Supplemental Statement of Water Diversion Report Submitted
- Annual Meeting packets and mailouts
- Prepared the May Regular & Annual Meeting Packet

- Operations

Water

- Kyle Yaquinta and Ryan Smith have both passed their Distribution and Treatment 2 Certifications
- We are currently using mostly State Water.
- Monthly water sampling was completed April 6, 2023.
- Weekly Hardness Testing Continues

<u>Test date</u>	<u>Hardness reading</u>
04/03/23	358 mg/l
04/17/23	328 mg/l
04/24/23	338 mg/l

Wastewater

- Monthly Sampling has been completed April 11, 2023.

Capital

- The Heron Crest generator has been installed.
- The LS 3 generator has been delayed due to lack of parts at the warehouse estimated arrival is mid-June.

VII. FINANCIAL STATEMENT

The Board Management Report for April 30, 2023, was presented by Administrative & Accounting Manager, Michelle Koon with the following highlights:

Cash and Reserve Funds as of April 30, 2023, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$96,584	\$355,737	\$192,092	\$4,408,013

VIII. PRODUCTION REPORT – The water mix for the month is 89% Sate Water 11% Well Water with the Annual mix being 69% State Water and 31% Well Water.

IX. BOARD MEMBER COMMENT – None.

Adjourned to executive session 3:28pm

X. EXECUTIVE SESSION – No Action

Opened meeting at 3:40 pm

XI. ADJOURNED – 3:41pm

Proceeding reported by:

Michelle Koon, Accounting & Administrative Manager

Respectfully Submitted,

  
Michael Nordstrom, President

Approved:  
  
Robert Campbell, Secretary