

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 a.m. July 21. 2023

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:01 a.m.

Board Members Present: Marvin St Pierre, Rob Rossi, Michael Nordstrom, Paul O'Malley, Robert Campbell, Larry Bittner, and Bob Pusanik

Board Member Absent: None

Staff Members Present: Michelle Koon, Dwayne Chisam & Ryan Smith

Consultants Present: None

Guests: Rossi Enterprises: Steve Rossi

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. June 23, 2023, Regular Meeting Minutes – Motion to approve the minutes made by Rob Rossi seconded by Michael Nordstrom. Motion passed 6/0. Larry Bittner, abstained.

IV. REVIEW AND DISCUSSION OF THE MID YEAR BUDGET – Dwayne Chisam handed out packets and reviewed where our actual revenue and expenses are in comparison to the budget. Water Revenue is at 44% and Wastewater is at 47% of the anticipated revenue for the year. Water expenses are at 70% and Wastewater expenses are at 39% of the budgeted expenses.

V. REVIEW AND DISCUSS SALARY SCHEDULE COMMITTEE'S MEETING – The Committee of Marvin St. Pierre, Paul O'Malley, Larry Bittner, and Dwayne Chisam met on July 17th to review ideas for the employee retention program. The Committee will meet again in August and bring back its recommendations to the Board of Directors in the August Board Meeting.

VI. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration

- Annual Employee Review
- Mid- Year Budget Review Preparation
- Quarterly Drought and Conservation Reporting
- Mailed and Submitted the Annual Consumer Confidence Report

- Operations

Water

- Ricky and James passed their Water Distribution Grade 2 test
- Monthly water sampling was completed on June 13th
- Water production is from well 6A with a mix of State Water
- Below are the weekly hardness testing results for June:

<u>Test date</u>	<u>Hardness reading</u>
June 5 th	545 mg/l
June 12 th	534 mg/l
June 28 th	543 mg/l

Wastewater

- Monthly Wastewater Sampling was completed June 14th
- The percolation ponds have recovered from the 51" of rain this year
- In Pelican Point 3500 feet of our 8inch sewer line was jetted with the use of the new jetter.

Capital

- The Heron Crest generator is operational and currently online as our backup.
- As of June 30th 34, meters have been replaced in Indian Hill.
- The LS 3 generator is operational and currently online as our backup.

Marre Weir

- The GM met with staff from Creek Lands Conservation they provided a summary of what has been done to date and went over possible next steps.

Wastewater Study

- WSC is currently on hold with their study. The GM has met with City of Pismo Beach, WSC, Geoff English (past GM), Board of Supervisor Dawn Ortiz-Legg, RWQCB executive Director to gather background data. Currently reviewing sewer infrastructure and coastal zone maps for possible alternatives. In addition, review previous studies to form a basis of understanding issues and possible solutions. Staff met with Brad Hagerman of Avila CSD and have spoken with Arron Floyd of City of SLO, agree to have a sit-down meeting with Arron following his return from vacation. Options are becoming clearer. A Committee for Wastewater Planning has been designated by the Board President. The Committee will be Marvin St. Pierre, Bob Pusanik, and Rob Rossi.

VII. FINANCIAL STATEMENT

The Board Management Report for June 30, 2023, was presented by Administrative & Accounting Manager, Michelle Koon with the following highlights:

Cash and Reserve Funds as of June 30, 2023, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$100,571	\$355,827	\$9,270	\$4,761,276

VIII. PRODUCTION REPORT – The water mix for the month is 35% Sate Water 65% Well Water with the Annual mix being 56% State Water and 44% Well Water.

IX. BOARD MEMBER COMMENT – None

Adjourned to executive session at 10:10 a.m.

X. EXECUTIVE SESSION – No Action

Opened meeting at 10:50 a.m.

XI. ADJOURNED – 10:51 a.m.

Proceeding reported by:
Michelle Koon, Accounting & Administrative Manager

Respectfully Submitted,

Approved:



Michael Nordstrom, President



Robert Campbell, Secretary