

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 a.m. August 18, 2023

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board Vice President Marvin St Pierre at 9:00 a.m.

Board Members Present: Marvin St Pierre, Rob Rossi (9:10am) Paul O'Malley, Robert Campbell, Larry Bittner, and Bob Pusanik

Board Member Absent: Michael Nordstrom

Staff Members Present: Michelle Koon, Dwayne Chisam & Ryan Smith

Consultants Present: None

Guests: None

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. July 21, 2023, Regular Meeting Minutes – Motion to approve the minutes made by Paul O'Malley seconded by Larry Bittner. Motion passed 5/0. Rob Rossi and Michael Nordstrom, absent.

IV. REVIEW AND DISCUSS THE PLUG AND ABANDONMENT OF COFFEBERRY WELL – Director Pusanik expressed his concerns about the Coffeeberry Well location and the possible contaminants in the well. The Board has directed Staff to gather information to determine if this well is an asset or liability to the Company and to investigate costs associated with plugging and abandoning the Coffeeberry Well.

V. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration
 - 2nd Quarter Tax Reporting
 - Triannual Lead and Copper testing
 - Quarterly Drought and Conservation Reporting submitted
- Operations

Water

- Monthly water Sampling taken on July 11th
- Water tank touch ups by Crosno Construction
- Water production is from well 6A with a mix of State Water
- Below are the weekly hardness testing results for June:

<u>Test date</u>	<u>Hardness reading</u>
July 5 th	833 mg/l
July 31 st	515 mg/l

Wastewater

- Monthly Wastewater Sampling was completed July 13th
- Weed mitigation at the WWTP

Capital

- Meter replacement in Indian Hill continue, 33 left to go
- Built shelter canopy to protect the new Wet Well 3 generator.
- The LS 3 generator is operational and currently online as our backup.

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- Staff met with Creek Lands Conservation, our environmental consultant, and they provided a summary of work performed to date and future necessary to secure additional funding for final design and construction.

Wastewater Study

- WSC is currently on hold with their study.
- On August 21st we have a meeting with the county
- We have formed a Wastewater Planning Committee made up of Marvin St. Pierre, Bob Pusanik and Rob Rossi

VI. FINANCIAL STATEMENT

The Board Management Report for July 31, 2023, was presented by Administrative & Accounting Manager, Michelle Koon with the following highlights:

Cash and Reserve Funds as of July 31, 2023, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$100,571	\$355,827	188,798	\$4,799,265

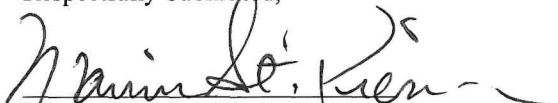
VII. PRODUCTION REPORT – The water mix for the month is 22% Sate Water 78% Well Water with the Annual mix being 49% State Water and 51% Well Water.

VIII. BOARD MEMBER COMMENT – None

IX. ADJOURNED – 10:03 a.m.

Proceeding reported by:
Michelle Koon, Accounting & Administrative Manager

Respectfully Submitted,


Marvin St Pierre, Vice President

Approved:


Robert Campbell, Secretary