

**San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting**

9:00 A.M. Friday, September 19, 2025

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Michael Nordstrom, Bob Pusanik, Rob Rossi and Robert Campbell, Marvin St Pierre, Paul O'Malley

Board Members Absent: Larry Bittner

Staff Members Present: Dwayne Chisam, Ryan Smith, Anel Perez

Consultants' Present: None

Guests: None

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. August 22, 2025, Regular Meeting Minutes - Motion to approve made by Marvin St Pierre, seconded by Rob Rossi. Motion passed 6/0.

IV. GENERAL MANAGER'S REPORT –

August 2025

Administration

By Administrative Services Manager, Anel Perez

- Drought and Conservation Reporting
- Lead and Copper testing notifications
- Meter change outs
- Jane Miller Paid
- Luis has a scheduled T-1 test in September
- Operations team is fully staffed with Derek returning to work
- Staff continues to work on certification

Operations Report

By Assistant General Manager, Ryan Smith

Water Quality

- Water samples were taken on 8/13/25 and all results were non-detect.
- Below are the monthly hardness test results for August:
On August 4th we began to mix Lopez water with State Water 160 gpm and Well 6a 167 gpm.

<u>Test date</u>	<u>WTP (delivered)</u>
➤ August 1 st	509 Wells/State mix
➤ August 13 th	498 Wells/State mix
➤ August 28 th	507 Wells/State mix

- Cleaning up at all water facilities and 2 loads to the dump the facilities are looking great.
- Tanks have been raised to 23-20ft to help with demand issues and fire season.
- 40 new water meters got installed on 8/12/25 this finishes up the Heron crest area.

Wastewater Maintenance

- Wastewater has been running smoothly, and preventive maintenance is the focus, with flapper valve cleaning and wet well wash downs.
- The new conduit project for the aerator and Scada electrical has been finished.
- We had a tree fall on the road blocking access to the plant; with chain saws and the new tractor it was cleared by operational staff quickly.

Capital Projects

Water

- We continue to move forward with new meter replacements every month and are on task to finish in October/November.
- The new aerators have been installed in pond #2 and we are excited to see the results on the samples for BOD, TDS in October.

Professional Services Contracts

Marre Weir

- CDFW:
 - Full proposal submitted back in May, waiting to hear if funding was awarded. We should know sometime around the end of the year or early next year
- Coastal Conservancy
 - We had a virtual meeting with Tim Duff, the project manager for our region
 - He is very interested in a pre-proposal for conducting an alternatives' analysis for Marre Weir, as well as 30 and 65% designs for both the Marre Weir and Estuary Restoration.
 - We are currently writing a pre-proposal - aiming to submit it by the end of September.
 - If the proposal is accepted, we will write a full proposal.

Wastewater Alternative Study

V. FINANCIAL STATEMENT

The Board Management Report for August 31, 2025, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of August 31, 2025, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$154,272	\$333,098	\$62,366	\$6,211,065

VI. PRODUCTION REPORT – The water mix for the year is 51% State Water 49% Well Water.

VII. BOARD MEMBER COMMENT – None

Adjourned to executive session 9:37 am

VIII. EXECUTIVE SESSION – No reportable action

Closed Executive Session 10:13 am

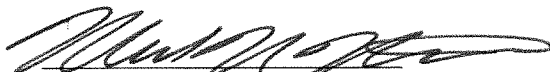
IX. ADJOURNED – 10:14 am

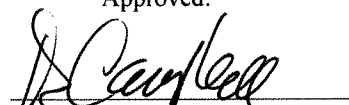
Proceeding reported by:

Anel Perez, Administrative Services Manager

Respectfully Submitted,

Approved:


Michael Nordstrom, President


Robert Campbell, Secretary