

**San Miguelito Mutual Water Company**  
**Minutes of the Regular Board of Director's Meeting**

9:00 A.M. Friday, November 21, 2025

**I. CALL TO ORDER AND ROLL CALL**

Meeting called to order by Board President Michael Nordstrom at 9:01 a.m.

Board Members Present: Michael Nordstrom, Bob Pusanik, Rob Rossi and Robert Campbell, Marvin St Pierre (attended via teleconference), Paul O'Malley, Larry Bittner

Board Members Absent: None

Staff Members Present: Dwayne Chisam, Ryan Smith, Anel Perez, Derek Scoville, Elijah Herrera, Luis Sanchez

Consultants' Present: None

Guests: None

**II. PUBLIC/SHAREHOLDER COMMENT – None**

**III. REVIEW AND APPROVAL OF MINUTES –**

a. November 21, 2025, Regular Meeting Minutes - Motion to approve made by Paul O'Malley, seconded by Larry Bittner. Motion passed 7/0.

**IV. CONSIDERATION AND APPROVAL OF AMENDMENT TO JANE MILLERS WILL SERVE LETTER TO INCLUDE SEWER SERVICE - Motion to approve made by Larry Bittner, seconded by Paul O'Malley. Motion passed 6/1. Rob Rossi – abstained.**

**V. CONSIDERATION AND APPROVAL OF 2026 BUDGET - General Manager Dwayne Chisam presented the 2026 Budget to the Board. The Board recommended a 5% reduction on all current base water rates and to send a letter to the residents notifying them of the reduction. Motion to approve the 2026 Budget and rate schedule made by Larry Bittner, seconded by Paul O'Malley. Motion passed 7/0.**

**VI. GENERAL MANAGER'S REPORT –**

October 2025

**Administration**

By Administrative Services Manager, Anel Perez

- Drought and Conservation Reporting
- Elijah has passed his D2 & T2 Test

**Operations Report**

By Assistant General Manager, Ryan Smith

Water Quality

- Water samples were taken on 10/13/25 and all results came back non-detect for coliform and E coli.
- Below are the monthly hardness test results for October:

On October 31<sup>st</sup> we are mixing Lopez/State water and Well 6A making a close 50/50 mix.

**Test date**      **WTP (delivered)**

➤ October 1 <sup>st</sup>	488 Wells
➤ October 15 <sup>th</sup>	495 Wells
➤ October 31 <sup>st</sup>	492 Wells

- Operators have been busy replacing all our lighting with LED lights to help with the rising cost of electricity.
- We continue to replace the existing leftover meters, Heron Crest and Kingfisher are complete. We will finish Pelican point and wrap them all up for the year. Total of 180 meters have been replaced as of July, approximately 65 more to go

Wastewater Maintenance

- Aerators that were installed in August have cleared the ponds and the water looks clear. We hope to see a significant change in our samples for this month of October.

- Lift station # 3 sonar level indicator on Scada was replaced with a newer update and this is giving us accurate levels in the wet well.

### **Capital Projects**

#### Water

- The continued effort to replace the meters will be done soon.
- Working on next year's capital projects and what needs to be accomplished for the years to come.

### **Professional Services Contracts**

#### Marre Weir

- CDFW:
  - Full proposal submitted back in May, waiting to hear if funding was awarded. We should know sometime around the end of the year or early next year
- Coastal Conservancy
  - Nothing new to report

#### Wastewater Alternative Study

### VII. FINANCIAL STATEMENT

The Board Management Report for October 31, 2025, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of October 31, 2025, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$170,093	\$335,221	\$125,084	\$6,370,321

### VIII. PRODUCTION REPORT – The water mix for the year is 51% State Water 49% Well Water.

### IX. BOARD MEMBER COMMENT – None

Adjourned to executive session 10:10 am

### X. EXECUTIVE SESSION– No reportable action

Closed Executive Session 10:24 am

### XI. ADJOURNED – 10:25 am

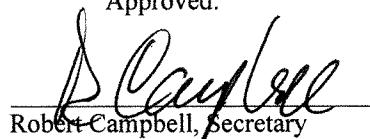
Proceeding reported by:

Anel Perez, Administrative Services Manager

Respectfully Submitted,

  
Michael Nordstrom, President

Approved:

  
Robert Campbell, Secretary