San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, March 21, 2025

I.   CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:02 a.m.

Board Members Present:	Michael Nordstrom, Bob Pusanik, Larry Bittner, Rob Rossi (entered meeting at 9:40am), and Robert Campbell, Marvin St Pierre, Paul O'Malley
Board Members Absent:	None
Staff Members Present:	Dwayne Chisam, Ryan Smith, Anel Perez
Consultants Present:	Don Chartrand
Guests:	Heather Freed

II.   PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –
a. February 21, 2025, Regular Meeting Minutes - Motion to approve made by Paul O'Malley, seconded by Bob Pusanik. Motion passed 6/0. Marvin St Pierre – abstained, Rob Rossi was not present for this vote.

IV.   DISCUSSION AND CONSIDERATION TO ESTABLISH OFFICIAL CLOSE OF BUSINESS DATE FOR 2025 ANNUAL SHAREHOLDER MEETING - After a brief discussion the Board approved to set policy to close record date of 10 days before Annual Shareholders Meeting.

V.   PRESENTATION ON MARRE WEIR BY CREEKLANDS – Don Chartrand the Executive Director of Creeklands gave a PowerPoint presentation on Marre Weir.
a. Authorize Amendment No. 2 - Motion to approve made by Paul O'Malley, seconded by Rob Rossi. Motion passed 7/0.

VI.   REVIEW AND DISCUSS DRAFT AVILA VALLEY REGION WASTEWATER ALTERNATIVES ANALYSIS
a. Committee Recommendation – Dwayne Chisam recommendation is to clean language on analysis and revise the next steps to work with political entities including cost estimate appendix.

VII. DISCUSS AND REVIEW ELECTION OUTLINE – Election outline was discussed and reviewed by the Board.

VIII. GENERAL MANAGER'S REPORT –

February 2025

Administration
- Board Meeting Preparation
- Training
- State Water Subcontractor Billing
- Mailed out Newsletter
- Water Drought & Conservation Annual Reporting
- We have a Utility I position open and hope to fill this position by the end of March
- Staff continues to work on certification

Operations Report
By Assistant General Manager, Ryan Smith
Water
- Water Sampling taken on February 14, 2025, for water quality compliance
- Fire hydrant maintenance is underway in the Lupine Cyn area this should continue for the next couple of months. We are cleaning, painting and servicing all hydrants.
- Below are the weekly hardness test results for February:
  On the 17th of March we will begin mixing well 5A with State Water and this will continue through May/June.

Test date	WTP (delivered)
February 2nd	371 State Water only
February 15th	183 State Water only
February 28th	103 State Water only

Wastewater

- No Wastewater samples were taken in February. Samples are only taken Quarterly now with new permit.
- We are currently building freeboard level indicators for all discharge ponds. This will give us the ability to have exact freeboard measurements.
- Lift Station #2 float replaced.

Capital Projects
Water

- Electricity has been completed in the new water treatment plant building.
- We plan to begin installing new water meters in April.

Wastewater

- Aerators have been ordered.

Professional Services Contracts
- o Marre Weir
  - Presentation by Creeklands
- o Wastewater Alternative Study
- o Committee Report

IX.   FINANCIAL STATEMENT

The Board Management Report for February 28, 2025, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of February 28, 2025, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
$91,263	$326,553	$28,109	$5,955,894

X.   PRODUCTION REPORT – The water mix for the year is 94% State Water 6% Well Water.

XI.   BOARD MEMBER COMMENT – None

Adjourned to executive session 10:35 am

XII.   EXECUTIVE SESSION – No reportable action

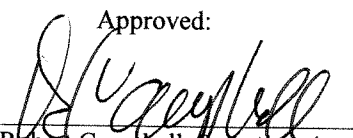Closed Executive Session 11:07 am

XIII.   ADJOURNED – 11:08 am

Proceeding reported by:
Anel Perez, Administrative Services Manager

Respectfully Submitted,   Approved:

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Michael Nordstrom, President   Robert Campbell, Secretary