

**San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting**

9:00 A.M. Friday, March 20, 2026

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Michael Nordstrom, Rob Rossi, Robert Campbell, Marvin St Pierre, Paul O'Malley, and Larry Bittner

Board Members Absent: None

Staff Members Present: Dwayne Chisam, Ryan Smith, Anel Perez

Consultants' Present: None

Guests: None

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW AND APPROVAL OF MINUTES –

- a. January 23, 2026, Regular Meeting Minutes - Motion to approve made by Marvin St Pierre, seconded by Rob Rossi. Motion passed 6/0.
- b. February 16, 2026, Regular Meeting Minutes- Motion to approve made by Marvin St Pierre, seconded by Rob Rossi. Motion Passed 6/0.

IV. GENERAL MANAGER'S REPORT –

February 2026

Administration Report

Presented by Administrative Service Manager, Anel Perez

- o Preparation for Financial Audit
- o Insurance Commercial Package Renewal - Liability/Vehicles
- o Drought and Conservation Reporting

Operations Report

Presented by Assistant General Manager, Ryan Smith

1. Staff Section

- o As of February 18th, Anel has 1 year with the company.(congratulations)
- o Derek is finishing up his wastewater hours and will be taking his Wastewater Grade 1 test in the coming months.
- o Luis has signed up for his collection system certification and will be taking the exam in late May.

2. Water Report

- o All tests for water came back non-detect. TTHM levels all-time low.
- o Staff continue to do monthly cleaning up and prep for the new year.
- o Staff are preparing for winter by ensuring all equipment is running and ready for any storm emergencies.
- o The 2 new filtration valves have been ordered and will be replaced in February
- o We took 2,269,998 gallons of water from Well #6&5 during February.
- o We took 1,242,611 gallons of Lopez State Water during February.
- o We produced 3,512,609 gallons in total for the month of February.

Summary: Total water production for February was 3,512,609 gallons, which includes contributions from Well #6&5 and Lopez State Water.

3. Wastewater Report

- o Wastewater samples came back great with a reduction on BOD and TSS
- o Eff meter was replaced old meter finally stopped working.
- o Well 2 transducer went out new radar , installed and replaced back to working normal.
- o Discharge for the effluent treatment plant for the month of January was 2,188,443 gallons.

4. Hardness for Water

We continue to run a 50/50 Lopez and well water combination, which is giving us a consistent hardness level throughout the month.

- o February 2nd: Hardness level was 490 mg/L
- o February 13th: Hardness level was 498 mg/L
- o February 28th: Hardness level was 502 mg/L

5. Capital Improvement Projects

New Eff meter has been installed by operators.

New work truck was purchased and outfitted.

New filter valves purchased and installed by operator and everything is running smooth.

Small Projects Accomplished by Operators:

- o The big tree was removed from the Marre Weir and the creek is free of any danger and debris.

Professional Services Contracts

Marre Weir

o CDFW:

o Full proposal submitted back in May, waiting to hear if funding was awarded. We should know sometime around the end of the year or early next year

o Coastal Conservancy

o Nothing new to report

Wastewater Alternative Study

V. FINANCIAL STATEMENT

The Board Management Report for February 28, 2026, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of February 28, 2026, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$190,001	\$339,317	\$182,288	\$6,587,410

VI. PRODUCTION REPORT – The water mix for the year is 78% State Water 22% Well Water.

VII. BOARD MEMBER COMMENT – None.

Adjourned to executive session 9:45 am

VIII. EXECUTIVE SESSION– No reportable action

Closed Executive Session 10:40 am

IX. ADJOURNED – 10:41 am

Proceeding reported by:

Anel Perez, Administrative Services Manager

Respectfully Submitted,

Approved:


Michael Nordstrom, President


Robert Campbell, Secretary