

**San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting**

9:00 A.M. Friday, June 26, 2026

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:01 a.m.

Board Members Present: Michael Nordstrom, Rob Rossi, Robert Campbell, Marvin St Pierre, and Paul O'Malley (attended via teleconference)

Board Members Absent: Larry Bittner

Staff Members Present: Dwayne Chisam, Ryan Smith, Anel Perez

Consultants' Present: None

Guests: None

II. PUBLIC/SHAREHOLDER COMMENT – None

Executive session 9:03 am

IV. EXECUTIVE SESSION– No reportable action

Closed Executive session 9:25 am

III. REVIEW AND APPROVAL OF MINUTES –

- a. March 20, 2026, Regular Meeting Minutes - Motion to approve made by Marvin St Pierre, seconded by Rob Rossi. Motion passed 6/0.
- b. May 15, 2026, Emergency Meeting Minutes- Motion to approve made by Marvin St Pierre, seconded by Rob Rossi. Motion Passed 6/0.

V. DISCUSSION AND CONSIDERATION OF CPI ADJUSTMENT FOR BUDGET PREPARATION AND SALARY SCHEDULE – Motion to approve CPI adjustment for budget preparation and salary schedule made by Marvin St Pierre, seconded by Rob Rossi. Motion Passed 6/0.

VI. REVIEW OF 2025 FINANCIAL STATEMENT- General Manager Dwayne Chisam presented the review of 2025 Financial Statement. Motion to approve made by Rob Rossi, seconded by Robert Campbell. Motion Passed 6/0.

VII. CONSIDERATION AND APPROVAL OF A CONDITIONAL CAN AND WILL SERVE AGREEMENT FOR 1590 APPLE ORCHARD LN.- Motion to approve made by Rob Rossi, seconded by Marvin St Pierre. Motion Passed 6/0.

VIII. GENERAL MANAGER'S REPORT –

June 2026

Administration Report

Presented by Administrative Service Manager, Anel Perez

- Preparation for the Annual Shareholders Meeting
- Zenith Audit - Workers Comp Audit
- Prepared and coordinated 2026 Open Enrollment staff insurance benefits
- Researched the projected 2026 Cost-of-Living Adjustment (COLA)

Operations Report

Presented by Assistant General Manager, Ryan Smith

1. Staff Section

- Elijah has been with SMMWC for 1 year as of May 5th, 2026 (congratulations)
- Derek is finishing up his wastewater hours and will be taking his Wastewater Grade 1 test in the coming months.

2. Water Report

- All tests for water came back non-detect. TTHM levels all-time low.

- Staff continue to do monthly cleaning up.
- Staff are preparing for the upcoming summer and mid-year maintenance.
- Preparation for wildfire risk is in effect and tank levels and operations are making the adjustments as needed.
- We took 2,253,692 gallons of water from Well #6 during May
- We took 2,292,537 gallons of Lopez State Water during May.
- We produced 4,551,961 gallons in total for the month of May.

Summary: Total water production for May was 4,551,961 gallons, which includes contributions from Well #6, 4 and 5 and Lopez State Water.

3. Wastewater Report

- Wastewater samples came back great with a reduction on BOD and TSS
- Influent meter was replaced old meter finally stopped working.
- Well 3 transducer went out. A new radar was installed and replaced, back to working normal.
- Discharge for the effluent treatment plant for the month of May 2,106,833 was gallons.

4. Hardness for Water

We continue to run a 50/50 Lopez and well water combination, which gives us a consistent level of hardness throughout the month.

- May 3rd: Hardness level was 491 mg/L
- May 15th: Hardness level was 476 mg/L
- May 29th: Hardness level was 483 mg/L

5. Capital Improvement Projects

**Well #6 has been clean and scrubbed, well 4,5 will be done this month.
Seal coating will start in June for all facilities.**

Small Projects Accomplished by Operators:

- Derek has completed a new concrete pad and cover for the UTV meter vehicles at the treatment plant.
- Elijah and Luis have installed 2 new solar powered aerators for the effluent pond.
- The new tractor was put to work turning up and ripping the polishing pond this was a cost savings this year of \$5500 not having it contracted out.

Professional Services Contracts

Marre Weir

Nothing to report

Wastewater Alternative Study

New lease owners closed escrow

IX. FINANCIAL STATEMENT

The Board Management Report for May 31, 2026, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of May 31, 2026, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$166,987	\$342,176	\$160,775	\$6,772,022

X. PRODUCTION REPORT – The water mix for the year is 49% State Water 51% Well Water.

XI. BOARD MEMBER COMMENT – None.

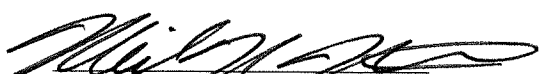
XII. ADJOURNED – 10:25 am

Proceeding reported by:

Anel Perez, Administrative Services Manager

Respectfully Submitted,

Approved:


Michael Nordstrom, President


Robert Campbell, Secretary