

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, July 19, 2024

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board Vice President Michael Nordstrom at 9:02 a.m.

Board Members Present: Michael Nordstrom, Marvin St Pierre, Paul O'Malley, Bob Pusanik, Larry Bittner, and Rob Rossi

Board Member Absent: Rob Campbell

Staff Members Present: Dwayne Chisam, Shannon Santos, Michelle Koon, and Ryan Smith

Consultants Present: None

Guests: Pelican Point Resident, Gerri Hall

II. PUBLIC/SHAREHOLDER COMMENT – none

III. REVIEW and APPROVAL OF MINUTES –

- a. June 28, 2024, Regular Meeting Minutes - Motion to approve made by Marvin St. Pierre seconded by Paul O' Malley. Motion passed 5/0. Larry Bittner Abstained, Robert Campbell was Absent.

IV. REVIEW AND DISCUSSION OF THE MID YEAR BUDGET – Dwayne Chisam presented a PowerPoint to the Board reviewing where our actual revenue and expenses are in comparison to the budget.

V. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration

- Board Meeting Preparation
- Training
- Meter Change Out Notification
- Quarterly Taxes
- Workplace Violence Policy

- Operations Report

Water

- Water Sampling taken June 11, 2024, for water quality compliance
- New transducer was installed at tank 550 and a float was added to the tank as a backup to prevent any chance of overflowing
- Seatrain was craned out of the treatment plant and moved to tank 400, operations are reorganizing all Equipment.
- Below are weekly hardness test results for February:

Test date	WTP (delivered)
June 1, 2024	460 Well/State
June 15, 2024	510 Well/State
June 31, 2024	535 Well/State

Wastewater

- Wastewater Sampling taken on June 12, 2024.
- New WDR Requirements will take effect July 1, 2024, some changes will have to be made to meet the new regulations.
- We are set to start the new requirements for the new permit, a composite sampler we purchased is on its way.
- Semiannual wet well cleaning was performed this month.

Capital Projects

Water

- 52 New meters were installed in the Mallard Green area
- Telemetry functions were added on the water and wastewater side

Professional Services Contract

-Marre Weir

- New Grant identified to complete design
- Wastewater Study
- RFP Complete and sent to engineering firms
- Scheduled joint committee meeting with Avila Beach CSD
- Working with private property owners

VI. FINANCIAL STATEMENT

The Board Management Report for June 30, 2024, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of June 30, 2024, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$72,160	\$365,399	\$491	\$5,618,113

VII. PRODUCTION REPORT – The water mix for the year is 48% Sate Water 52% Well Water.

VIII. BOARD MEMBER COMMENT – None

Adjourned to executive session 10:03 am

IX. EXECUTIVE SESSION – No reportable action

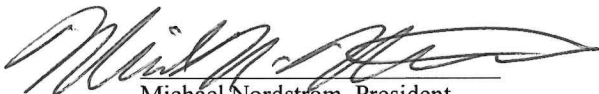
Closed Executive Session 10:29 am

X. ADJOURNED – 10:30 am

Proceeding reported by:
Shannon Santos, Administrative & Accounting Assistant

Respectfully Submitted,

Approved:


Michael Nordstrom, President


Marvin St. Pierre Vice President