

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, August 22, 2025

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Michael Nordstrom, Bob Pusanik, Larry Bittner, Rob Rossi, Robert Campbell, Paul O'Malley and, Marvin St Pierre (Remote)

Board Members Absent: None

Staff Members Present: Dwayne Chisam, Ryan Smith, Shannon Santos

Consultants' Present: None

Guests: None

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. July 18, 2025, Regular Meeting Minutes - Motion to approve made by Marvin St Pierre, seconded by Rob Rossi. Motion passed 7/0.

IV. REVIEW OF COFFEEBERRY WELL – Presentation presented by General Manager Dwayne Chisam. Briefing on the background Studies and Reports from Cleath Harris reviewing Geology of Harford Wells, groundwater exploration tests and treatment pilot testing.

V. APPROVAL TO ADD ANEL PEREZ AS AN AUTHORIZED CHECK SIGNER WITH GENERAL MANAGER'S VERBAL APPROVAL. Motion to add Anel Perez as an authorized check signer with the General Managers written approval on a document or email. Motion made to approve made by Marvin St. Pierre, seconded by Rob Rossi. Motion passed 7/0

VI. DISCUSSION AND CONSIDERATION OF MID YEAR BUDGET- General Manager Dwayne Chisam presented and discussed the mid-year budget to the Board. No action made.

VII. GENERAL MANAGER'S REPORT –

July 2025

Administration

By Administrative Services Manager, Anel Perez

- State Water payments and late fee invoices
- Drought and Conservation Reporting
- Luis Sanchez has passed his D1 water certification
- Elijah Herrera has completed his hours of training
- Staff continues to work on certification

Operations Report

By Assistant General Manager, Ryan Smith

Water Quality

- Water samples were taken on 7/10/25 and all results were non-detect.
- Below are the monthly hardness test results for July:
On the 4th of July we began to mix Lopez water with State Water 160 gpm and Well 6a 167 gpm.

<u>Test date</u>	<u>WTP (delivered)</u>
➤ July 7 th	503 Wells/State mix
➤ July 16 th	505 Wells/State mix
➤ July 25 th	481 Wells/State mix

The county has changed their treatment Operation per the SWRCB recommendation after their boil notice resulting in a concern of higher than normal copper results from disinfection process SMMWC as a result has been instructed by SWRCB to retest for Copper/Lead in September of this year Maintenance

- Telemetry work was completed to finish some ongoing issues with readings on our SCADA system, and some reprogramming was completed to fix the issues.
- Tanks have been raised to 23-20ft to help with demand issues and fire season.
- Operational staff has replaced (number) 30 new blue dots to indicate Hydrant location for nighttime per code this will continue for the next month to finish up all areas.

Wastewater Maintenance

- Wet Well #1 was giving bad readings and turning pumps on and off. Low float was replaced in wet Well #1 to address the issue.
- Lift station# 3 bearing going out in motor #1, Operation staff pulled the motor with our Staff and equipment. The motor was sent down to Perry's electric for bearing replacement and was back operational in 2 days. In the past we would contract for the removal, and it would take much longer to repair.
- New conduits had to be installed to get the new aerators operational, roots and dirt compacted in them leaving operational staff no choice but to replace all conduits and new junction boxes, all this work was performed by SMMWC operator to cut costs to the project. Alpha Electric will install the new electrical wire and breaker install.

Capital Projects

Water

- We continue to move forward with new meter replacements every month and are on task to finish in October.
- 15 new manhole rings and collars have been completed in Indian Hill and on Lupine Canyon Rd.
- 3 new outbuildings tuff sheds for all electronic equipment at all tank sites have been completed. All telemetry components completed.
- New wire is being pulled for the new aerators for WWTP by Alpha Electric Company

Professional Services Contracts

- Marre Weir
- Wastewater Alternative Study

VIII. FINANCIAL STATEMENT

The Board Management Report for July 31, 2025, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of July 31, 2025, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$115,482	\$331,892	\$34,078	\$6,186,599

IX. PRODUCTION REPORT – The water mix for the year is 52% State Water 48% Well Water.

X. BOARD MEMBER COMMENT – None

Adjourned to executive session 10:10 am

XI. EXECUTIVE SESSION

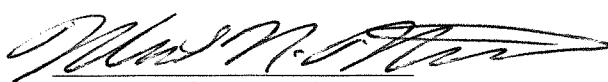
Closed Executive Session 10:31 am

XII. ADJOURNED – 10:31 am

Proceeding reported by:

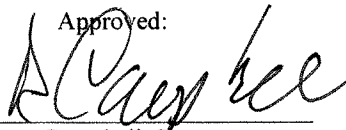
Shannon Santos, Administrative Accounting Manager

Respectfully Submitted,



Michael Nordstrom, President

Approved:



Robert Campbell, Secretary