

# San Miguelito Mutual Water Company

## Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, September 18, 2020

### I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:03 a.m.

Board Members Present: Marvin St Pierre, John Delehant, Michael Nordstrom, Rob Rossi(arrived at 9:08am), Rick Koon, Thomas Rinn  
Board Member Absent: Gary Garcia  
Staff Members Present: Brad Hagemann & Michelle Edson  
Consultants Present: Timothy Carmel, Legal Counsel & Dylan Wade, Water Systems Consulting  
Guests: Heron Crest Resident: Larry Bittner Kingfisher Resident: Robert Campbell, Indian Hill Resident: Heather Nelson, Rossi Enterprises, Steve Rossi.

### II. PUBLIC/SHAREHOLDER COMMENT – none

### III. REVIEW and APPROVAL OF MINUTES –

- a. August 21, 2020 Regular Meeting Minutes - Motion to approve the minutes made by Michael Nordstrom seconded by John Delehant. Motion passed 5/0, Rossi and Garcia absent.

### IV. WATER SYSTEMS CONSULTING UPDATE TO THE 2015 WATER RESOURCES STUDY - Dylan Wade from Water Systems Consulting had a slide presentation showing the progress and direction of their ongoing research. Discussion about various well locations, reliability and quality took place. WSC will complete their research in October and provide a draft report for review.

Rob Rossi clarified that Well 2 was abandoned decades ago and should probably be removed from the information. Rick Koon mentioned that the well located by the Avila Bay Athletic club is a hot well and would not be desirable for our water supply.

Robert Campbell suggested a map showing locations and names of wells be made. Mr. Wade had stated earlier they do have a map and it will be included in the draft.

Marvin St Pierre requested that since each well has been labeled with various names maybe placing all names that each well has been known under would be helpful. Mr. Wade agreed but also stated the accuracy of those names are not guaranteed.

### V. MARRE WEIR PROJECT UPDATE AND STATUS REPORT - Director Koon first gave a brief review of this project and its purpose. The Marre Weir was put in in 1969 and the recent analysis of the weir indicates that it has degraded 15 – 20% since installation. The Marre Weir is vital to the protection of the wells that the company currently uses. He then gave an update on the multi-agency meetings that he has been attending regarding the grant funded Weir redesign. There are currently 3 options for the Marre Weir: 1. Repair the Weir from upstream side; 2. Reinforcing the Weir from downstream side; and 3. Replacing the Weir. There are also three new designs being looked at for the fish passage way. Director Koon will continue to represent San Miguelito at these meetings until the 65% design plans are complete.

Michael Nordstrom asked about cathodic protection on the Weir. Rob Rossi offered electrical source. Mr. Wade and Rick Koon will offer the information on electrical source at the next Marre joint agency meeting.

### VI. DISCUSSION REGARDING ROADMAP FOR LONG-TERM WATER STRATEGY – Marvin St Pierre read through the outline that was included in the Board Packet. After a brief discussion a motion to form an ad hoc committee of Thomas Rinn, Rob Rossi & Michael Nordstrom and General Manager Brad Hagemann to revise and add to the outline and report back at the next Board meeting was made by Rick Koon Seconded by Rob Rossi. Motion passed 6/0 Garcia absent.

### VII. GENERAL MANAGER'S REPORT -

- Administration

- Emailed all Board Members the Water Resources Analysis by Garing Taylor and Associates

- Employee Meeting for Identity Theft Prevention Program and Confidentiality and Security Agreement. General Manager conducted annual review with staff and approved the Security Agreement.
- All Employees complete Anti-Harassment Training Program required by the State.
- Statement of Information
- Benefits setup for new employee that has reached his probationary period.
- Operations
  - Monthly Water and Wastewater compliance sampling
  - Monthly reports sent to regulatory agencies
  - Water and Wastewater rounds daily
  - Rebuilt one of the 100 Hp motors at sewer lift station #3
  - Completed paving repair in front of Woodstone and the Water Treatment Plant
  - Installed sample port and air release valve on the new 6" HDPE water line.
  - Reduced flow of State Water to balance out annual allotment and increase well flows to make up the difference.
- Capital Projects
  - 8" water line project is completed; permanent asphalt installed in front of Water Treatment Plant
  - Refurbishment work at Lift Station #3 on-going.
  - Project for Water Tank 300 (exterior painting) and Tank 400 (clean out) scheduled to begin in mid-October
- Additional Projects
  - Murre Weir – Update provided as separate agenda item

VIII. FINANCIAL STATEMENT

The Board Management Report for August 2020 was presented by General Manager Brad Hagemann with the following highlights:

Cash and Reserve Funds as of August 31, 2020, are:

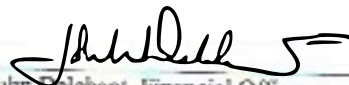
| Operating Cash | Operational Contingency Reserves | State Water Reserves | Capital Reserves |
|----------------|----------------------------------|----------------------|------------------|
| \$213,739      | \$355,422                        | \$73,757             | \$3,810,434      |

IX. BOARD MEMBER COMMENT – None.


X. ADJOURNMENT – Motion made by Michael Nordstrom to adjourn seconded by Rob Rossi. Motion passed 6/0, Garcia absent. Meeting was adjourned at 10:40 a.m.

Proceeding reported by:  
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

  
John Belchant, Financial Officer

Approved:

  
Mayvin St Pierre, President