

# San Miguelito Mutual Water Company Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, September 21, 2016  
Company Office, Avila Beach, California

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:02 a.m.

Board Members Present: John Delehant, Vic Montgomery (arrived at 9:11 a.m.), Gerri Hall, Rick Koon, Rob Rossi  
 Absent: Ben Banks, Tom Athey  
 Staff Members Present: Dawn Barlow, Customer Service & Operations Support  
 Consultants Present: None  
 Guests: Indian Hill Residents Martin Suits, Ray Feeser; Heron Crest Resident Bob Pusanik; Kingfisher Resident Robert Campbell

II. PUBLIC/SHAREHOLDER COMMENT – Heron Crest Resident Bob Pusanik asked, again, when the Kingfisher HOA would receive a response to their letter to SMMWC regarding a sink hole on Playa Vista that the HOA believes to be a problem with the sewer line. General Manager Koon told Mr. Pusanik that our contractor found no issues in the sewer line and he would be sending a letter to that effect to the Heron Crest HOA.

III. REVIEW and APPROVAL OF MINUTES

a. August 17, 2016 - Motion to approve as written made by Gerri Hall, seconded by Rob Rossi. Motion passed 4 – 0.

IV. GENERAL MANAGER'S REPORT

- Administration
  - Staff worked with Race SLO for an event at Wild Cherry Canyon on September 10.
  - Staff worked with Martin Suits on the update to SMMWC bylaws. A draft of the revisions has been sent to legal counsel for review.
- Operations
  - Our new Operator-in-Training, Jacob Smith started September 12, 2016.
  - New "Bio-Hazard" signs have been installed at the WWTP in response to a Notice of Violation from the RWQCB.
- Capital Projects
  - The new enclosure at the Water Treatment Plant is almost complete. The chlorine and ammonia injection/storage areas have been redone to provide additional ventilation and storage.
- Additional Projects
  - SMS Sewer Service Contract – Sent to SMS in August; we are awaiting their response
  - GTA New Well Study – no update
  - Reserve/Replacement Study – no update
  - ABCSD Regional Study – There was a kick off meeting on 09/07/16 with draft materials due for review in December.

V. FINANCIAL STATEMENT

The Board Management Report for August 2016 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of August 31, 2016 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$166,484	\$355,027	\$217,521	\$2,033,345

VI. CLOSED SESSION – There were no items for closed session

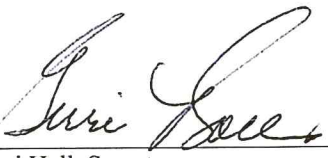
VII. RECONVENE TO OPEN SESSION – N/A

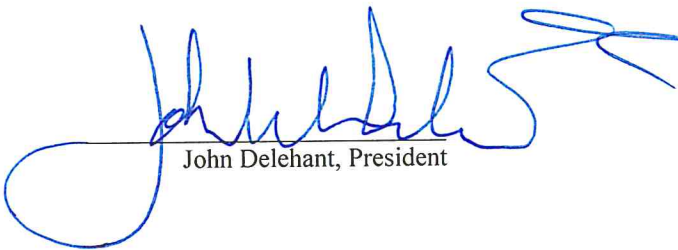
- VIII. BOARD MEMBER COMMENT – General Manager Koon reported that credit card payments can now be made on our website – [www.smmwc.com](http://www.smmwc.com). Staff will put a notice on the September 2016 bill.
- IX. UPCOMING BOARD MEETINGS AND AGENDA ITEMS  
a. October 18, 2016 – Draft 2017 Budget
- X. ADJOURNMENT – Meeting was adjourned at 10:27 a.m.

Proceeding reported by:  
Dawn Barlow, Customer Service and Operations Support

Respectfully Submitted,

Approved:

  
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Gerri Hall, Secretary

  
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John Delehant, President