

# San Miguelito Mutual Water Company

## Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, October 18, 2017

### I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:04 a.m.

Board Members Present: John Delehant, Tom Athey, Gerri Hall, Ben Banks, Rick Koon, Martin Suits  
Rob Rossi (arrived at 9:20am and left at 10:48am)  
Absent: None  
Staff Members Present: Michelle Edson, Accounting & Administrative Manager  
Consultants Present: None  
Guests: Indian Hill Residents Sharon Suits, Heather Nelson, Ann Hallford, Lori Hostetter, John Hostetter, Kay Washburn, Vanessa and Ron Holcombe  
Kingfisher Resident John Kirby, Heron Crest Resident Bob Pusanik Pelican Point Resident Sherri Danoff, SCM Avila Beach Partners LLC TJ Gamble, Dudek Jane Gray, Glenn Varano, Rossi Enterprises Steve Rossi and Paul Metchik

### II. PUBLIC/SHAREHOLDER COMMENT – None

### III. REVIEW and APPROVAL OF MINUTES

a. September 20, 2017 - Motion to approve as written made by Ben Banks seconded by Tom Athey. Motion passed 6–0, Rossi Absent.

### IV. DISCUSSION AND CONSIDERATION TO ISSUE A CONDITIONAL WILL SERVE FOR SCM AVILA BEACH PARTNERS, LLC. “COTTAGE PARCEL” – GM Rick Koon shared an Overhead presentation of project design, site plans, infrastructure layout, room layouts, and estimated water and sewer usage. After some discussion and questions, a recommendation made to add multiple meters for monitoring conservation effort and for operational purpose was agreed to by all parties, a motion to issue the Conditional-Will-Serve made by Rob Rossi seconded by John Delehant. Motion passed 7 – 0.

### V. DISCUSSION AND CONSIDERATION TO ISSUE A CONDITIONAL WILL SERVE FOR AVILA VILLAGE INN SUITES LOT 8 TRACT 1563– GM Rick Koon shared an Overhead presentation of project design, site plans, infrastructure layout, room layouts, and estimated water and sewer usage. After some discussion and questions, a recommendation for the owner to provide SMMWC with a licensing agreement for access over lots 14 and 18, also the owner shall enter into a licensing agreement with SMMWC for the owners improvements within the SMMWC utility easement, and in order to abide by the 14 available shares redraw third floor rooms to have one entry for each of the 2 rooms. With these modifications agreed upon, a motion to issue the Conditional-Will-Serve was made by Ben Banks seconded by Tom Athey. Motion passed 5 – 1 - 0, Suits against Rossi abstaining.

### VI. UPDATE ON THE INDIAN HILL UTILITY UPGRADE PROJECT – GM Rick Koon and President John Delehant are taking part in this committee. We have asked Indian Hill to sign a reimbursement agreement so that we can move forward on the design portion of the project.

### VII. DISCUSSION AND CONSIDERATION OF SHAREHOLDER REQUEST – A letter of request for relief for high water usage was submitted to the BOD for decision. Previously the BOD has allowed payment to be split over the next three months without a penalty or interest being added. A motion was made by Martin Suits to offer this relief Seconded by Ben Banks. Motion passed 6 – 0, Rossi Absent

### VII. GENERAL MANAGERS REPORT

#### - Administration

- The County is giving us all Lopez Lake water in order to save stored State Water.
- We received contract extension monies from SMS.
- The Indian Hill Utility Committee met and discussed the overall outline on the elements needed to move forward with the planning of the project.

#### - Operations

- Replaced fittings in the Kingfisher Booster Station

- We are replacing a section of the water line on Riverview due to the new home being built on top of our waterline and the gas line.
- Raised two water meters on Oak Crest.
- Capital Projects
  - The solar panels have been installed at tank 400.

IX. FINANCIAL STATEMENT

The Board Management Report for September 2017 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of August 31st, 2017, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$255,548	\$355,142	\$244,881	\$2,364,790

X. BOARD MEMBER COMMENT – None

XI. UPCOMING BOARD MEETING AND AGENDA ITEMS

- a. November 15, 2017
- b. December 20, 2017

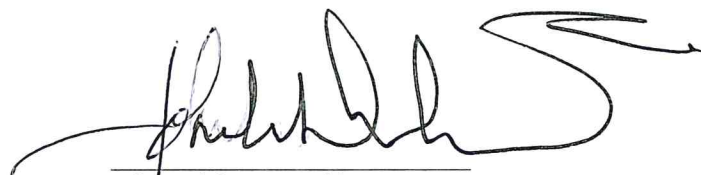
XII. ADJOURNMENT –Meeting was adjourned at 12:26 a.m.

Proceeding reported by:  
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:

  
Gerri Hall, Secretary

  
John Delehant, President