

San Miguelito Mutual Water Company
Minutes of the Special Board of Director's Meeting

9:00 A.M. Friday, October 25, 2019

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:00 a.m.

Board Members Present: Marvin St Pierre, John Delehant(by phone), Michael Nordstrom, Rob Rossi, Gary Garcia, Martin Suits(by phone), Rick Koon

Board Member Absent:

Staff Members Present: Michelle Edson

Consultants Present: Tim Carmel, Legal Counsel

Guests: Pelican Point Resident; Gerri Hall, Indian Hills Resident: Jack Jenkins, Heather Nelson, Heron Crest Resident: Bob Pusanik, Larry Bittner, Kingfisher Residents: Carol Hayden, Bob Campbell, Once Upon a Time Trustee: Paul Metchek

II. PUBLIC/SHAREHOLDER COMMENT –Larry Bittner thanked the Board for looking into who is eligible to serve on the Board of Directors. He also had advice on how to determine the rates. Bob Pusanik asked about State Water and how the upcoming changes will affect San Miguelito and its customers. Heather Nelson thanked the Board for serving in their positions and read a statement.

III. REVIEW and APPROVAL OF MINUTES –

a. September 20, 2019 BOD Meeting – Motion to approve made by Michael Nordstrom seconded by Rob Rossi. Motion passed 7 – 0.

IV. CLOSED SESSION – PERSONNEL Motion to move to the end of the meeting made by Martin Suits seconded by Rob Rossi. Motion passed 7 – 0.

V. REVIEW AND CONSIDER APPROVAL OF THE AVILA VALLEY MUTUAL WATER COMPANY SERVICE CONTRACT – Motion to approve the service contract was made by Rob Rossi seconded by Michael Nordstrom. Motion passed 7 – 0.

VI. DISCUSSION AND CONSIDERATION TO APPROVE:

- a. Proceeding on one or more studies to evaluate benefits of the anticipated water management tools contract amendment and south of the Delta storage options.
- b. Consider recommending that the District participate in preliminary efforts associated with the Delta Conveyance Project.

Overhead presentation was shown using the county's emailed presentation. There was a discussion about the information and a decision to move this item to next months agenda to give more time for research and further details on information.

VII. REVIEW AND DISCUSS SYSTEMS WORKINGS AND INFRASTRUCTURE – Overhead maps of the water and wastewater systems were used. GM Rick Koon narrated the system workings and answered questions.

VIII. REVIEW AND DISCUSS RATE COMPARISON AND DRAFT BUDGET – Staff used an overhead to show a rate comparison between us and other comparable systems, usages of the last four years and estimate for 2020 and summary of costs and income for 2020. Staff will review with Financial Officer and present at the November Board Meeting.

IX. GENERAL MANAGER'S REPORT -

- Administration

- Development of average usages for 2020 budget revenue.
- Gathering data for our budget rate study.
- Preparing expense estimates and capital project list for 2020 budget.
- Draft budget for 2020 operating expense.

- Coffeeberry results are still being analyzed by engineering consultants.
- Staff is working with the golf course staff to test Well EH 2 located by Nighthawk.
- Operations
 - Replace transducers, clean and inspect check valves and install 0-300 psi pressure gauge at WW3.
 - Take apart, clean and inspect check valve at WW1.
 - Work with Mainline to jet and T.V. Golf Course line.
 - Smoke test Kingfisher.
 - Rebuild pumps at tanks 300 and 400.
 - SLBI wastewater pump maintenance.
 - Athletic Club service line repair.
- Capital Projects
 - Pond 2 moving dirt to create 3 8ft berms.
 - New aerator for WWTP waiting for installation.
 - Continued to program telemetry system by installing new data receivers.
 - Purchased dump trailer.
- Additional Project
 - SMS Sewer Service Contract – on hold
 - Reserve Replacement Study – Developing an outline for a 10year plan.
 - Marre House – Waiting on engineering drawings.

X. FINANCIAL STATEMENT

The Board Management Report for September 2019 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of September 30, 2019, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$80,535	\$355,356	\$154,081	\$3,430,757

XI. BOARD MEMBER COMMENT –

XII. UPCOMING BOARD MEETING AND AGENDA ITEMS

Meetings

a. November 15, 2019

b. December 20, 2019

Agenda Items

c. State Water - South of the Delta and Delta Conveyance Project

d. 2020 Budget

CLOSED SESSION – 11:05AM

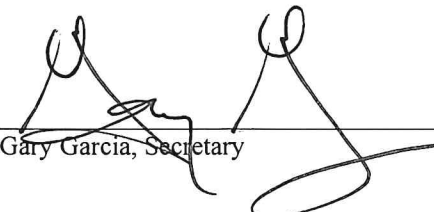
XIII. ADJOURNMENT – Meeting was adjourned at a.m.

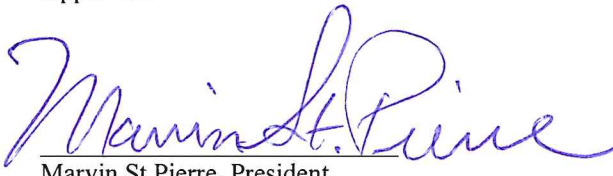
Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:


 Gary Garcia, Secretary


 Marvin St Pierre, President