

San Miguelito Mutual Water Company

Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, November 20, 2020

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:00 a.m.

Board Members Present: Marvin St Pierre, John Delehant, Rob Rossi, Rick Koon, Thomas Rinn, Gary Garcia
Board Member Absent: Michael Nordstrom
Staff Members Present: Brad Hagemann & Michelle Edson
Consultants Present: Timothy Carmel, Legal Counsel
Guests: Kingfisher Resident: Robert Campbell, Pelican Point Resident: Gerri Hall, Indian Hill Resident: Heather Nelson, Rossi Enterprises, Steve Rossi.

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. October 18, 2020 Regular Meeting Minutes - Motion to approve the minutes made by Rob Rossi seconded by John Delehant. Motion passed 6/0, Nordstrom, absent

IV. ROADMAP FOR LONG-TERM WATER STRATEGY UPDATE – The Board will wait to see the final draft of the WSC report that will be presented at the December 18, 2020 Board meeting. The three-member committee will meet to discuss the WSC report and present ideas at the January 15, 2021 meeting.

V. DISCUSSION AND CONSIDERATION TO APPROVE A ONE YEAR TIME EXTENSION TO THE CONDITIONAL WILL SERVE FOR LOT 8, AVILA VILLAGE – After a brief update on the project a motion to approve a one-year time extension was made by John Delehant and seconded by Gary Garcia. Motion passed 5/0, Nordstrom, absent Rossi, abstained.

VI. DISCUSSION AND CONSIDERATION TO APPROVE THE 2021: Operations & Maintenance Budget, Capital Improvement Budget and Rates & Fee Schedule –

Motion was made by Rob Rossi and seconded by John Delehant to:

- a. Approve the 2021 Operations and Maintenance Budget as presented, with the authorization to move approximately \$51,000 from 2020 excess operational funds to the state water account to balance out 2020 & 2021 costs.
- b. Approve the 2021 Capital Improvement Budget (with an additional motion by President St Pierre to continue the practice of bringing all special projects before the Board of Directors for authorization prior to implementing them seconded by Gary Garcia motion passed 6/0, Nordstrom absent).
- c. Approve the 2021 Rates and Fees Schedule as presented.
Motion passed 6/0, Nordstrom, absent.

VII. GENERAL MANAGER'S REPORT -

- Administration

- Lead and Copper testing completed and result letter mailed to participants.
- 2021 Draft Budget analysis and preparation.
- Cessation or Reduction in the Extraction of Groundwater submitted to SWRCB.
- Wastewater quarterly reporting done.
- Quarterly payroll reporting to the State and Federal completed.

- Operations

- Monthly Water and Wastewater compliance sampling
- Monthly reports sent to regulatory agencies
- Water and Wastewater rounds daily
- Pump efficiency testing at Booster Stations & Wells
- Contractor hired to remove grit at Booster Stations 2 and 3 and San Luis Bay Inn.
- Staff replaced low water level float at San Luis Bay Inn Lift Station.
- WWTP aerators deep cleaned & received annual preventative maintenance.
- Staff installed new posts and warning signs at the WWTP.

- Staff tested and fueled all backup generators in preparation for the winter.
- Capital Projects
 - Maintenance on Tank 300 complete. Tank was filled, super chlorinated, tested & is back online.
- Additional Projects
 - Marre Weir - Update at last Board meeting, no new information.

VIII. FINANCIAL STATEMENT

The Board Management Report for October 2020 was presented by General Manager Brad Hagemann with the following highlights:

Cash and Reserve Funds as of October 31, 2020, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$205,547	\$355,428	\$125,230	\$3,904,563

IX. CLOSED SESSION CONFERENCE WITH DISTRICT LEGAL COUNSEL

- a. Pending Litigation – Pacho Limited Partnership vs Eureka Energy Company- No reportable actions
- b. Potential Litigation – No reportable actions

X. BOARD MEMBER COMMENT – None

XI. ADJOURNMENT – Meeting was adjourned at 10:16 a.m.

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,


John DeLham, Financial Officer

Approved:


Marvin St Pierre, President