

San Miguelito Mutual Water Company
Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, November 18 2015
Company Office, Avila Beach, California

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:02 a.m.

Board Members Present:	John Delehant, Tom Athey, Vic Montgomery(left at 11:05 a.m.), Gerri Hall, Rick Koon, Ben Banks and Rob Rossi (left at 10:55 a.m.)
Absent:	None
Staff Members Present:	Dawn Barlow, Customer Service & Operations Support
Consultants Present:	Tim Carmel, Legal Counsel (left at 10:57 a.m.)
Guests:	Garing Taylor & Associates Representatives Jim Garing and Malcolm McCuen (left at 10:40 a.m.); Indian Hill Residents Martin Suits, Ray Feeser, Heather Nelson, Kay Washburn, Vi Matlin, Henlie Sturgeon; Kingfisher Residents Carol Hayden, Robert Campbell, Richard Watkins, Rich Vorie, Jim Hartig, Saro Rizzo, T.J. Gamble, David Brown, John & Robin Kirby; Skylark Meadow Residents Nancy Moore, Bob Dinnel; Heron Crest Resident Bob Pusanik; Mallard Green Resident Karen Gray; Pelican Point Resident Sherri Danoff; Avila Land Investments, LLC Representatives Jeff Loughead and Eron Loughead

II. PUBLIC/SHAREHOLDER COMMENT – A request was made to move the BOD Closed Session to the end of the meeting. Ray Feeser asked who would be responsible for cleaning the San Luis Creek in the event of flooding in the area. General Manager Koon responded that both items are on the agenda for today's meeting.

III. CLOSED SESSION – There were no items for closed session

IV. RECONVENE TO OPEN SESSION

V. REVIEW and APPROVAL OF MINUTES

- a. October 21, 2015 - Motion to approve as written made by Gerri Hall, seconded by Tom Athey. Motion passed 7 – 0.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS –

- a. Presentation and Discussion of Water Resources Supply Analysis by Garing Taylor and Associates – Using a PowerPoint presentation (copy attached) Malcolm McCuen of Taylor Garing & Associates reviewed the following items:
- Existing Supplies
 - Water Needed at Build-Out
 - Additional Water Needed for Build-Out
 - Potential Additional Supplies
 - Recommendations
- After a question and answer session for clarification of some information included in the report, Board President Delehant acknowledged the report as received and filed.
- b. Customer Correspondence
- Heron Crest resident Stephen Benedict requested, via US Mail, a reduction in charges for water usage during the month of October. Mr. Benedict experienced a substantial irrigation leak which led to a high bill. Motion made by John Delehant, seconded by Vic Montgomery to deny the request.

Motion passed 7 – 0. General Manager Koon will draft and send a letter explaining the board's decision and offering a 3 month payment plan to Mr. Benedict.

- Letter received from Mallard Green HOA President Karen Gray requesting assistance from SMMWC in the removal/cleanup of San Luis Creek/Bob Jones Trail near the HOA fence. Ms. Gray was in attendance and told the board that the Department of Fish and Wildlife has agreed to waive the permitting application and fee process so that the cleanup can be done in a timely manner. Carol Hayden, President of SLBE Master HOA, said that the MHOA will handle and pay for the cleanup. Ms. Gray said the Mallard Green HOA and SLBE Master Board will work together to hire a competent contractor to do the cleanup. General Manager Koon said the SLBE Master Board should contact him if they need a letter of authorization to work on SMMWC's property. President Delehant thanked Ms. Gray and Ms. Hayden for their work on this project.

- Letter received from Avila Bay Athletic Club & Spa General Manager Nancy Terrell requesting an adjustment for their August 2015 bill. Per her letter, the water overage was due to an underground leak near their staging area; the water leaked did not go into SMMWC's sewer system and a reduction in the sewer charges was requested. After some discussion, a motion was made by Vic Montgomery, seconded by Rob Rossi to approve the staff recommended credit adjustment to their sewer charges. Motion passed 7 – 0.

VIII. GENERAL MANAGER'S REPORT

- Administration

- State Water deliveries continue to be projected by the DWR at 20% for 2015.

- Conservation usage through October – Residential usage is at 91% of target; Commercial usage is at 93% of target; Residential HOA Irrigation is at 70% of target and Commercial Irrigation is at 121% of target.

- Staff met with GTA to provide additional water usage data for the WRSA.

- Operations

-Water

- Telemetry System – The final link was completed at the water treatment plant in October. Everything is in place at each station to gather basic information from all stations and report it in a central location (the office). We plan to install the transmitters and receivers in 2016 which will enable us to monitor the system through our dedicated server.

- Booster Pumps – All of our pumps have been replaced by more efficient pumps and motors.

- Sodium and Chloride levels continue to be well below the baseline established in 2007.

IX. FINANCIAL STATEMENT

The Board Management Report for October 2015 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of October 31, 2015 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$120,639	\$354,942	\$250,901	\$1,834,386

X. BOARD MEMBER COMMENT

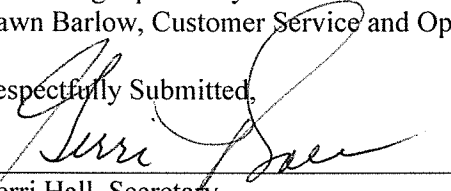
XI. ITEMS FOR NEXT AGENDA

VIII. ADJOURNMENT –Meeting was adjourned at 11:18 a.m.

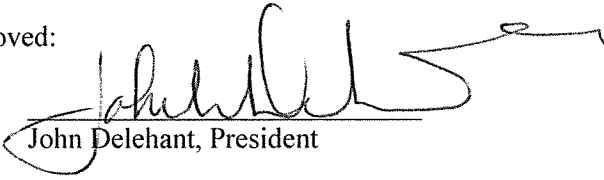
Proceeding reported by:

Dawn Barlow, Customer Service and Operations Support

Respectfully Submitted,


Gerri Hall, Secretary

Approved:


John Delehant, President