

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, November 19, 2021

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board Vice President Marvin St Pierre at 9:05 a.m.

Board Members Present: Michael Nordstrom (9:10am), Marvin St Pierre, Rob Rossi, Rick Koon, Paul O'Malley, Larry Bittner and Robert Peterson

Board Member Absent: None

Staff Members Present: Brad Hagemann & Michelle Edson

Consultants Present: Timothy Carmel, Legal Counsel

Guests: San Luis Bay Inn: Ben Banks, Joe Forgette, Rossi Enterprises: Steve Rossi, Pelican Point Resident: Gerri Hall

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. October 01, 2021 Special Meeting Minutes - Motion to approve the minutes made by Larry Bittner seconded by Rob Rossi. Motion passed 6/0. Nordstrom, absent.
- b. October 15, 2021 Regular Meeting Minutes - Motion to approve the minutes made by Rob Rossi seconded by Robert Peterson. Motion passed 6/0. Nordstrom, absent.

IV. DISCUSSION AND CONSIDERATION TO APPROVE A ONE YEAR TIME EXTENTION TO THE WILL SERVEFOR LOT 8, AVILA VILLAGE – After a brief discussion. Motion to extend the will serve for one year made by Marvin St Pierre seconded by Robert Peterson. Motion passed 6/0. Rossi, abstained.

V. DISCUSSION AND CONSIDERATION TO APPROVE THE 2022 BUDGET: Operations and Maintenance Budget, Capital Improvement Budget & Rates and Fee Schedule –
Motion was made by Rob Rossi and seconded by Marvin St Pierre to:

- a. Approve the 2022 Operations and Maintenance Budget as presented
- b. Approve the 2022 Capital Improvement Budget
- c. Approve the 2022 Rates and Fees Schedule as presented

Motion passed 7/0.

VI. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration
 - Quarterly Payroll Tax Audit
 - 2022 Draft Budget preparations
 - Requested additional financial summary
- Operations
 - Operations staff supported the groundwater well drawdown testing program during the week of October 11th.
- Capital Projects
 - Tank 200 was disinfected, tested and put back into service
- Additional Projects
 - Staff scheduled meeting with three vendors, Master Meters, Badger and Aqua Metrics to investigate Automated Meter Reading. Staff will prepare a summary of those presentations to share with the Board of Directors at a future Board Meeting.
 - Groundwater Well Drawdown Analysis: Cleath Harris Geologist (CHG) conducted the groundwater well drawdown analysis. The draft Technical Memo was received 1 day before the Board Meeting so was not added to the agenda. The tech memo has been emailed to all of the Directors. The Board formed a committee made up of Directors Michael Nordstrom, Marvin St Pierre & Rick Koon analyze the information. Director Rossi volunteered as a backup for the committee. The Drawdown Memo will be presented at a future Board Meeting.

- Operations Staffing – The Water Company Utility Manager, Dan Migliazzo will be retiring in March 2022. The General Manager recommended that the Board authorize the recruiting process begin immediately, the Board agreed.

VII. FINANCIAL STATEMENT

The Board Management Report for October 31st was presented by General Manager Brad Hagemann with the following highlights:

Cash and Reserve Funds as of October 31, 2021 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$248,470	\$355,462	\$248,160	\$4,398,433

VIII. BOARD MEMBER COMMENT –

IX. CLOSED SESSION - adjourned to close session 10:43am

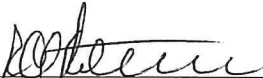
REPORTED AFTER CLOSED SESSION -

X. ADJOURNED

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:



Robert A Peterson, Secretary



Michael Nordstrom, President