

## San Miguelito Mutual Water Company Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, May 15, 2019

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:00 a.m.

Board Members Present: John Delehant, Ben Banks, Rick Koon, Gerri Hall, Rob Rossi, Martin Suits  
 Board Member Absent: Marvin St Pierre  
 Staff Members Present: Michelle Edson  
 Consultants Present: Tim Carmel, Legal Counsel

Guests: Heron Crest Residents: Larry Bittner, Bob Pusanik, Indian Hill Residents: Lori Hostetter, John Hostetter, Gordon Withers, Carol Goldberg, Mallard Green Residents: Jim Miers, Once Upon a Time Trustee, Paul Metchek.

II. PUBLIC/SHAREHOLDER COMMENT – Larry Bittner Thanked Gerri Hall for her service to the Board of Directors. He also inquired about inspectors of elections for the Annual Meeting. Lori Hostetter inquired about costs to treat well water. John Hostetter commented on developers.

III. REVIEW and APPROVAL OF MINUTES

a. April 17, 2019 BOD Meeting – Motion to approve with two changes made by Gerri Hall Seconded by John Delehant. Motion passed 5 – 0, Banks abstained St Pierre absent.

IV. GENERAL MANAGER'S REPORT -

- Administration

- Staff is in the process of counting and validating proxies.
- Annual Meeting Noticed mailed out.
- Annual meeting packet.

- Operations

- Staff continues to replace water meters in Skylark Meadows. 33 of the 65 have been replaced. The process is slow as there are large roots wrapped around meters and service lines.
- Staff cleaned lift stations 1, 2, 3, and SLBI lift station.
- Cleaned the force main between lift station 1 and 2
- Painting Wet Well 3 pumps.
- All Wet Wells were pumped down and dirt and grit removed.

- Capital Projects

- Pond 2 sludge removal continues with the pond almost all the way drained.
- Continued to program telemetry system by installing additional data receivers.
- Researching small utility vehicle for maintenance/meter reading tasks within the estates.

- Additional Project

- SMS Sewer Service Contract – on hold
- Reclaimed Water Use Study – on hold
- Reserve Replacement Study – Developing an outline for a 10year plan
- Marre House – on hold

V. FINANCIAL STATEMENT

The Board Management Report for April 2019 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of March 31<sup>th</sup>, 2019, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$64,002	\$355,311	\$217,348	\$3,162,470

- VI. BOARD MEMBER COMMENT – Martin Suits advised that because Director Koon was up for re-election to the Board of Directors, we should have inspectors of election to guard against any appearance of an impropriety. President Delehant reminded every one that the Board of Directors voted unanimously to hire a third-party Municipal Clerk to oversee the election.
- VII. UPCOMING BOARD MEETING AND AGENDA ITEMS
- a. June 19, 2019
  - b. July 17, 2019
- VIII. ADJOURNMENT –Meeting was adjourned at 9:16 a.m.

Proceeding reported by:  
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:

  
\_\_\_\_\_  
Gerri Hall, Secretary

  
\_\_\_\_\_  
John Delehant, President