

# San Miguelito Mutual Water Company Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, June 15, 2016  
Company Office, Avila Beach, California

## I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:06 a.m.

Board Members Present: John Delehant, Vic Montgomery, Gerri Hall, Rick Koon, and Rob Rossi,  
Absent: Ben Banks, Tom Athey  
Staff Members Present: Dawn Barlow, Customer Service & Operations Support  
Consultants Present: Tim Carmel, Legal Counsel  
Guests: Indian Hill Residents Martin Suits, Ray Feeser; Heron Crest Resident Bob Pusanik

## II. PUBLIC/SHAREHOLDER COMMENT – None

## III. REVIEW and APPROVAL OF MINUTES

- a. May 18, 2016 - Motion to approve as written made by Vic Montgomery, seconded by Rob Rossi  
Motion passed 5 – 0.

## IV. UNFINISHED BUSINESS

- a. Update on Conservation – Using a graphical presentation, General Manager Koon reviewed our conservation efforts to date. Residential, Commercial and HOA Irrigation are all within the set conservation limits. Commercial Irrigation is above conservation limits.

## V. NEW BUSINESS

- a. Election of Officers – Motion made by John Delehant, seconded by Vic Montgomery for officers to remain the same. Motion passed 5 – 0.

## VI. GENERAL MANAGER'S REPORT

### - Administration

- The County is working with the CCWA to propose a plan allowing the County to request some of its unused water with the CCWA keeping 50% of the requested water to deliver to Santa Barbara County.
- The Developed and Undeveloped share certificate redistributions have been completed.
- The CCR reports were prepared for mailing.

### - Operations

- Staff efforts continue to be focused on weed abatement at the WWTP.
- Operation staff worked on the CCR Report.

### - Capital Projects

- We are still testing the SCADA system. We are waiting for PG&E to respond to our request to provide power at Tanks 100/200 so we can connect LS#3, the WWTP, Kingfisher and Tank 400 to the SCADA system,

### - Additional Projects

- SMS Sewer Service Contract – We have received the draft from Sycamore and are working with Tim to finalize the draft.
- GTA Reclaimed Water Use Study – We have received a preliminary report.

## VII. FINANCIAL STATEMENT

The Board Management Report for May 2016 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of May 31, 2016 are:

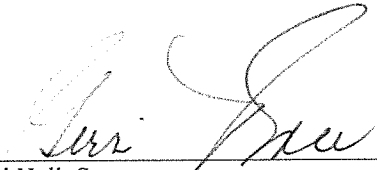
Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$132,092	\$355,000	\$261,230	\$1,931,281

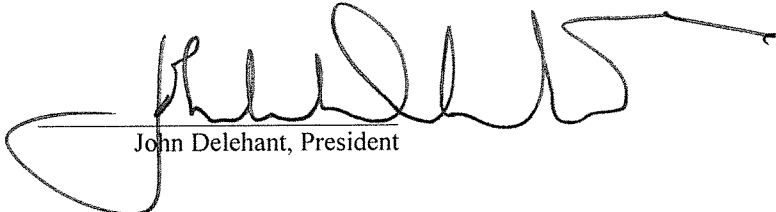
- VIII. CLOSED SESSION – The Board went into closed session at 9:45 a.m.:
- a. Discussion and Consideration to Increase Monthly Company Contribution to Employee Insurance Benefits
  - b. Discussion and Consideration to Approve an Adjustment to the Salary Schedule
- IX. RECONVENE TO OPEN SESSION
- X. BOARD MEMBER COMMENT
- XI. ADJOURNMENT –Meeting was adjourned at 10:48 a.m.
- XII. UPCOMING BOARD MEETINGS AND AGENDA ITEMS
- a. July 20, 2016 – Insurance Renewal/Worker’s Compensation; Mid-Year Budget Analysis

Proceeding reported by:  
Dawn Barlow, Customer Service and Operations Support

Respectfully Submitted,

Approved:

  
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Gerri Hall, Secretary

  
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John Delehant, President