

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, June 18, 2021

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:01 a.m.

Board Members Present: Marvin St Pierre, Rob Rossi, Rick Koon, Michael Nordstrom, Paul O'Malley, Larry Bitner and Bob Peterson

Board Member Absent:

Staff Members Present: Brad Hagemann & Michelle Edson

Consultants Present: Timothy Carmel, Legal Counsel

Guests: Pelican Point Resident: Claire Holbrook, Heron Crest Resident: Bob Pusanik, Indian Hill Resident: Heather Nelson, Kingfisher Resident: Carol Hayden, Rossi Enterprises, Steve Rossi

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. May 21, 2021 Regular Meeting Minutes - Motion to approve the minutes with correction to Guests made by Marvin St. Pierre seconded by Bob Peterson. Motion passed 7/0.
- b. May 21, 2021 Organizational Meeting Minutes – Motion to approve the minutes made by Marvin St. Pierre seconded by Bob Peterson. Motion passed 7/0.

IV. DISCUSSION OF ANNUAL SALARY SCHEDULE ADJUSTMENT AND MERIT INCREASES –

Salary Schedule comparison chart was emailed to the members of the Board prior to the meeting. Staff recommended a 3% adjustment to the current Salary Schedule. After some discussion Larry Bittner motioned to form a committee to study salaries and bring this discussion back to the Board in the July meeting and to make any changes retroactive as of July 01, 2021. Motion passed 7/0. The Committee will be Larry Bittner, Paul O'Malley and Michael Nordstrom.

V. GENERAL MANAGER'S REPORT -

GM Hagemann summarized the GM Report with the following highlights:

- Administration
 - San Miguelito's Annual Consumer Confidence Report was Prepared
 - Annual Meeting was held and Board Member elections completed with the Election Inspector, Julie Rodewald from the League of Women Voters.
- Operations
 - Removed and replaced the pump and motor at well 5A
 - Replaced air vacs and sample taps throughout the water distribution system
- Capital Projects
 - Tank 550 Project – Contractor completed major work on Tanks 550 including, cleaning, sand blasting, structural repairs and recoating. Temporary plumbing has been removed and tank is back in service
- Additional Projects
 - Water Resources Analysis Update - Staff met with Water Systems Consulting staff on May 25 to discuss next steps in determining objectives and estimated costs for well treatment. Staff recommends that the Board outline the desired water quality objectives before we spend time and effort on various pilot studies.

X. FINANCIAL STATEMENT

The Board Management Report for May 31st was presented by General Manager Brad Hagemann with the following highlights:

Cash and Reserve Funds as of May, 2021 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$152,362	\$355,447	\$196,758	\$4,144,466

XI. BOARD MEMBER COMMENT – Larry Bittner would like the financials to include a summary rather than the detailed report. Other Board members indicated that they like the detailed report. Staff will include a summary report, along with the detailed report at the next meeting. Paul O’Malley would like San Miguelito to be responsible for all of the wells in our district. All Board members would like to go back to in person meetings in July. Bob Peterson indicated that he would like to be added to the Road Map Committee to replace former Director Rinn. The Board concurred, the Committee will now include Rob Rossi, Mike Nordstrom and Bob Peterson.

XII. ADJOURNMENT – Meeting was adjourned at 10:33am

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:


Bob Peterson, Secretary


Michael Nordstrom, President