

San Miguelito Mutual Water Company

Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, July 18, 2018

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:00 a.m.

Board Members Present: John Delehant, Ben Banks, Rick Koon, Marvin St. Pierre, Gerri Hall and Rob Rossi
Board Member Absent: Martin Suits
Staff Members Present: Michelle Edson, Accounting & Administrative Manager
Consultants Present: Tim Carmel, Legal Counsel
Guests: Bob Pusanik, Heron Crest Resident, Ray Feeser, Indian Hill Residents, Robert Campbell, Kingfisher Resident

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES

- a. June 20, 2018 BOD Meeting – Motion made by Ben Banks Seconded by Marvin St. Pierre. Motion passed 4 – 0 Hall and Rossi abstained Suits absent

IV. REVIEW AND DISCUSSION OF MID YEAR BUDGET- GM Koon passed out a packet with pie charts showing the water and wastewater expenses year to date budgeted and actuals.

V. GENERAL MANAGERS REPORT

- Administration

- Statement of Information filed for 2018/2019
- Door hanger and phone call notifications to Pelican Point residents affected by angle stop replacements.

- Operations

- Pelican Point leaking angle stops replacements.
- Fixed our office building's backflow and re-piped.
- Cleaned up Well #1 site.
- All generators have had their annual maintenance, tested and the exhausts have been routed through to the outside of the enclosures.
- WWTP Aerator reinstalled after reconditioning.

- Capital Projects

- Pismo Well Formation Well#1 has been completed. The preliminary flow reports, indicate 6.5 GPM with no draw down.
- Well #2 is drilled to 840 feet preliminary flow reports show 75 GPM this may get higher if we place the pump deeper. We have started the State Required testing.
- LS #2 replaced top on the wet well and installed new flow meter.
- WTP installed 2 hatches in pump room for better access to pumps.
- Generators at the WWTP, WTP and LS #3 are now under roofs.

- Additional Project

- SMS Sewer Service Contract – on hold
- GTA Reclaimed Water Use Study – on hold
- Cleath New Well Study – Drilling...
- Reserve Replacement Study – Developing an outline for a 10year plan
- ABCSD Regional Study – The Final report is awaiting SWRCB review and approval.
- Marre House – Preliminary power design is being worked on

VII. FINANCIAL STATEMENT

The Board Management Report for June 2018 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of June 30th, 2018, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$141,683	\$355,222	\$165,253	\$2,594,827

VIII. CLOSED SESSION: Personnel - Convened - at 10:25 a.m.

Directors in attendance: John Delehant, Ben Banks, Marvin St. Pierre, Rick Koon, Gerri Hall and Rob Rossi

IX. RECONVENE TO OPEN SESSION – at 10:30 a.m.

No reportable action was taken.

X. BOARD MEMBER COMMENT – none

XI. UPCOMING BOARD MEETING AND AGENDA ITEMS

- a. August 15, 2018 Board Meeting
- b. September 19, 2018

XII. ADJOURNMENT –Meeting was adjourned at 10:31 a.m.

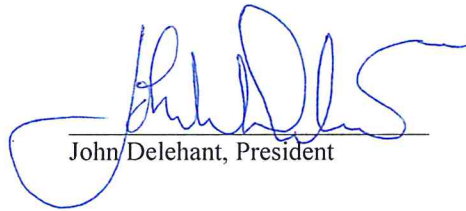
Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager
Respectfully Submitted,

Approved:



Gerri Hall, Secretary



John Delehant, President