

# San Miguelito Mutual Water Company Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, July 19, 2017

## I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:00 a.m.

Board Members Present: John Delehant, Gerri Hall, Rick Koon, Martin Suits  
Absent: Tom Athey, Ben Banks, Rob Rossi  
Staff Members Present: Michelle Edson, Accounting & Administrative Manager  
Consultants Present:  
Guests: Indian Hill Residents Sharon Suits, Ray Feeser and Rossi Enterprises Steve Rossi

## II. PUBLIC/SHAREHOLDER COMMENT – None

## III. REVIEW and APPROVAL OF MINUTES

a. June 21, 2017 - Motion to approve as written made by Gerri Hall seconded by Martin Suits. Motion passed 4–0  
3 absent.

## IV. REVIEW AND DISCUSSION OF MID YEAR BUDGET – GM, Rick Koon presented charts comparing year to date expense vs the approved budget for water and wastewater divisions. We are right where we expected to be.

## V. DISCUSSION AND UPDATE ON SEVERAL COMPANY MATTERS – General Manager Rick Koon updated the board and shareholders in attendance on the following matters.

- a. We should have a tentative plan for the Cottage Parcel soon. The BOD needs to set up standards and requirements for recycled water systems in our area.
- b. A representative from the Central Coast Salmon Enhancement has reached out to us about the Marre Weir. There other grants that we are able to apply for and may benefit from those funds. We will move forward with a conceptual plan. We will also get costs from the Central Coast Salmon Enhancement representative for help applying and processing the paper work
- c. Update on Sycamore Mineral Springs, we just received a letter from John King it needs to be reviewed and Tim Carmel needs to look it over.
- d. Indian Hill had their annual meeting, Rick Koon attended. There will be an ad hoc committee formed of three of the Board Members from Indian Hill and three of our Board Members. This committee will discuss plans for future updates to the Indian Hill aging infrastructure.

## VI. GENERAL MANAGERS REPORT

- Administration
  - Staff worked on the system wide sampling program for the SWRCB. Double checking addresses and locations
  - Staff attended the State Water meeting. Items that were discussed we the formation of the committee's bylaws, the extended drought conditions in our area and the costs of the Orville Dam break.
  - We have a job opening for Operator-in-Training and will begin interviewing candidates.
- Operations
  - Staff replaced several air vacs.
  - Staff is testing new sonic water meter for possible use as a replacement for our older meters.
  - Collected the required Lead & Copper samples and took to lab.
- Capital Projects
  - We are installing backup generator for the office.
  - The tank coating contractor is scheduled to start tanks 100 & 200 on the 24<sup>th</sup> of July.

VII. FINANCIAL STATEMENT

The Board Management Report for June 2017 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of May 31th, 2017, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$191,1746	\$355,116	\$138,074	\$2,369,892

VIII. BOARD MEMBER COMMENT –

IX. UPCOMING BOARD MEETING AND AGENDA ITEMS

a. Aug 16, 2017 – Sycamore Mineral Springs & requirements for recycled water systems in our area.


X. ADJOURNMENT –Meeting was adjourned at 10:27 a.m.

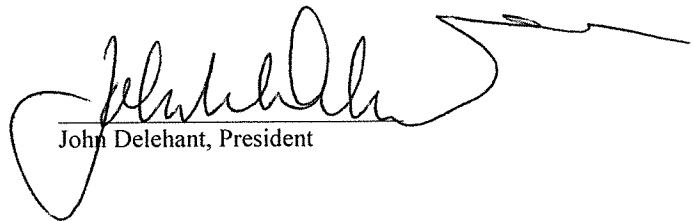
Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:

  
Gerri Hall, Secretary

  
John Delehant, President