

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, January 17, 2020

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:01 a.m.

Board Members Present: Marvin St Pierre, John Delehant, Michael Nordstrom, Rob Rossi, Gary Garcia, Martin Suits, Rick Koon

Board Member Absent:

Staff Members Present: Michelle Edson

Consultants Present: Tim Carmel (left at 10:43), Legal Counsel, Dylan Wade & Spencer Waterman, Water Systems Consulting

Guests: Indian Hills Resident: Heather Nelson, Heron Crest Resident: Larry Bittner, Dominique Dunn, Avila Village Inn: Steve Rossi, Once Upon a Time Trustee: Paul Metchek

II. PUBLIC/SHAREHOLDER COMMENT - Larry Bittner questioned the right of Rick Koon to be on the Board of Directors

III. REVIEW and APPROVAL OF MINUTES –

a. November 15, 2019 BOD Meeting – Motion to approve with spelling corrections made by Rob Rossi seconded by John Delehant. Motion passed 7 – 0.

IV. DISCUSS AND CONSIDER THE AVILA VALLEY MUTUAL WATER SERVICE CONTRACT CHANGE REQUEST –The Board discussed with legal counsel the changes proposed by AVMWC. Motion to reject page 4 and page 5-line 5 word “sole” changes and except all other page 5 changes and require immediate acceptance of contract and AVMWC certificate of liability insurance or service will be stopped. Motion made by Michael Nordstrom seconded by Martin Suits. Motion passed 7/0.

V. REVIEW TEST RESULTS FOR EAST HARFORD AND COFFEEBERRY WELLS – The Board reviewed the test results and discussed the constituents and production possibilities of the wells. More research is needed as far as cost of treatments and water quantity and quality before any decisions can be made.

VI. DISCUSSION AND CONSIDERATION TO APPROVE A CONTRACT WITH WATER SYSTEMS CONSULTING FOR AN UPDATE TO THE 2015 WATER RESOURCES STUDY – Dylan Wade and Spencer Waterman from Water Systems Consulting provided a proposal of work to be done. The Board all agreed that they would like the focus to be placed on section 2.2 Additional Water Resources Needed at Buildout. Motion to approve spending not to exceed \$12,500. with the focus on 2.2 of the proposal and present the findings at the March 20, 2020 Board Meeting. Motion made by Rob Rossi seconded by John Delehant. Motion passed 7/0.

VII. DISCUSSION AND CONSIDERATION TO APPROVE A ONE YEAR TIME EXTENSION TO THE CONDITIONAL WILL SERVE FOR SCM AVILA BEACH PARTNERS, LLC. “COTTAGE PARCEL” – Motion to approve made by Rob Rossi Seconded by Michael Nordstrom. Motion passed 7/0.

VIII. REVIEW AND APPROVE THE DRAFT JANUARY 2020 NEWSLETTER – Motion to approve Newsletter made by John Delehant Seconded by Rob Rossi Motion passed 7/0.

IX. GENERAL MANAGER'S REPORT -

- Administration

- Preparing all reporting files and worksheets for the new year.

- 2020 Schedule of Rates and Fees prepared.

- Newsletter preparation.

- Operations
 - Pelican Point 2inch irrigation line break. Capped off for now.
 - Rebuilt 3-inch trash pump.
 - Painted piping @ tank 550.
 - Jockey pump switched due to increased demand at HC.
- Capital Projects
 - Installed fencing around pond 2.
 - Continued to program telemetry system by installing additional data receivers.
- Additional Project
 - SMS Sewer Service Contract – on hold
 - Reserve Replacement Study – Developing an outline for a 10year plan.
 - Marre House – Waiting on engineering drawings.

X. FINANCIAL STATEMENT

The Board Management Report for December 2019 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of December 31, 2019, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$83,861	\$355,382	\$223,836	\$3,512,985

XI. BOARD MEMBER COMMENT – Martin Suits expressed his concerns about not seeing the employment contract for Rick Koon. Board President, Marvin St Pierre directed Michelle Edson to email the scanned copy to all Board Members.

XII. UPCOMING BOARD MEETING AND AGENDA ITEMS

Meetings

a. February 21, 2020

b. March 20, 2020

- Water Systems Consulting presents the draft report on section 2.2 Additional Water Resources Needed at Buildout.

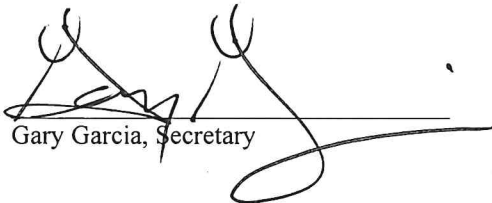
XIII. ADJOURNMENT –Rob Rossi left at 10:41a.m. Meeting was adjourned at 11:05a.m.


Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:


 Gary Garcia, Secretary


 Marvin St Pierre, President