

San Miguelito Mutual Water Company

Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, January 22, 2021

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:03 a.m.

Board Members Present: Marvin St Pierre, Rob Rossi (9:12am), Rick Koon, Thomas Rinn, John Delehant
Board Member Absent: Michael Nordstrom
Staff Members Present: Brad Hagemann & Michelle Edson
Consultants Present: Timothy Carmel, Legal Counsel
Guests: Heron Crest Resident: Larry Bittner, Indian Hill Resident: Heather Nelson, Pelican Point Resident Terry Belsley and Bob Peterson, Marre House/Eureka Energy, Robert Vessely, Rossi Enterprises, Steve Rossi.

II. PUBLIC/SHAREHOLDER COMMENT – Larry Bittner stated that he thinks we can sell 125 -150-acre feet of State Water and still have adequate supply. He also let the Board of Directors know that the San Luis Bay Estates Home Owner Association would like us to remove the conservation signs through out the community.

III. REVIEW and APPROVAL OF MINUTES –

- a. December 18, 2020 Regular Meeting Minutes - Motion to approve the minutes made by John Delehant seconded by Rick Koon. Motion passed 4/0, Rossi and Nordstrom, absent.

IV. REVIEW AND APPROVE THE DRAFT JANUARY 2021 NEWSLETTER – Motion to approve was made by John Delehant seconded by Thomas Rinn. Motion passed 4/0, Rossi and Nordstrom, absent.

V. NOMINATION FOR NEW BOARD SECRETARY AND DISCUSSION ON DIRECTOR VACANCY – Marvin St. Pierre updated the members on Gary Garcia's resignation. Nomination of Rick Koon to serve as Board Secretary made by Marvin St. Pierre seconded by John Delehant. Motion passed 4/0, Rossi and Nordstrom, absent.

Motion not to fill Board vacancy until May annual meeting made by John Delehant seconded by Rick Koon. Motion passed 4/0, Rossi and Nordstrom, absent.

VI. ROADMAP FOR LONG-TERM WATER STRATEGY COMMITTEE UPDATE – Bullet points of the Committee meeting were presented by Brad Hagemann

- Reaffirm productivity of wells 4a, 5a & 6a.
- Set a budget for enhanced water treatment of the water from 4a, 5a, & 6a.
- Investigate treatability of the hot water well by the Athletic Club.
- Keep current on State Water contract amendments that will make it easier to transfer or sell water either within the Coastal Branch or outside of it.
- Check with Attorney to see if it requires a Shareholders vote to sell or transfer State Water assets. Legal Counsel, Tim Carmel did remark that since it took a vote of the Shareholders to buy the State Water asset it should take a vote of the Shareholders to sell it.
- Wild Cherry Canyon Future, Wastewater and Recycled Water.

VII. DISCUSSION AND CONSIDERATION OF THE SALE OF SHARE FOR MARRE HOUSE – Lot Y has 4 shares already allocated to it, but the Shares have not been issued. Legal counsel advised that we may need to go through the Department of Corporations to do so. Water service has always been provided to the Marre House and they do pay monthly capital charges as part of their water bill. Motion was made to have Legal Counsel investigate what is needed to issue two of the unallocated or retired Shares by Rob Rossi seconded by John Delehant. Motion passed 5/0, Nordstrom absent.

VIII. GENERAL MANAGER'S REPORT -

- Administration
 - Established the required CPP (COVID-19 prevention program) policy
 - Employee meeting on the CPP
 - Create 2021 paper and electronic files
 - Packed paper and electronic files for 2020
- Operations

- Monthly Water and Wastewater compliance sampling
 - Monthly reports sent to the regulatory agencies
 - Water & Wastewater rounds daily
 - Continued to work with new operator on refresher training for Water and Wastewater Operations
 - Continued to work to coordinate with the vendor making the repairs to the Lift Station #3 pump
 - Continued with annual WWTP preventative maintenance
 - Installed new jockey pump at the Heron Crest pump station
 - Removed and repaired pump at Lift Station #1 that was "locked up" due to a child's swimsuit being flushed down a toilet at the Athletic Club.
 - Completed standby generator annual preventative maintenance.
- Capital Projects
 - Wrapped up remaining 2020 Capital Improvement Program invoicing and project inspection/approval.
 - Began initial planning and vendor contact for 2021 Capital Improvement Projects
 - Additional Projects
 - Marre Weir – Update provided at October Board meeting, no new information.

VIII. FINANCIAL STATEMENT

The Board Management Report for December 2020 was presented by General Manager Brad Hagemann with the following highlights:

Cash and Reserve Funds as of December 31, 2020 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$191,874	\$355,434	\$209,232	\$4,012,146


- X. BOARD MEMBER COMMENT – Thomas Rinn asked if we had budgeted for the Delta Conveyance Project study cost. There are funds in our 2021 budget to cover those costs.
- XI. ADJOURNMENT – Meeting was adjourned at 10:54 a.m.

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,


Rick Koon, Secretary

Approved:


Marvin St Pierre, President