

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, February 21, 2020

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:01 a.m.

Board Members Present: Marvin St Pierre, John Delehant (left at 10:00am), Rob Rossi, Gary Garcia, Martin Suits, Rick Koon

Board Member Absent: Michael Nordstrom

Staff Members Present: Michelle Edson

Consultants Present:

Guests: Heron Crest Resident: Larry Bittner, Bob Pusanik, Kingfisher Resident: Robert Campbell

II. PUBLIC/SHAREHOLDER COMMENT - Bob Pusanik expressed concerns about the state of the Coffeeberry Well. Robert Campbell Urged the Board of Directors to make a policy stating who can serve on the Board and set rules on the general makeup of the Board.

III. REVIEW and APPROVAL OF MINUTES –

- a. January 17, 2020 BOD Meeting – Motion to approve made by Rob Rossi seconded by John Delehant. Motion passed 6 – 0. Michael Nordstrom absent

IV. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2020-001 ESTABLISHING A POLICY ON THE DISCONTINUANCE OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT IN COMPLIANCE WITH THE WATER SHUTOFF PROTECTION ACT (SB 998) – Tim Carmel explained the new law that Governor Newsom signed. SMMWC is already in compliance with most of the law just one change to the rate schedule will be made to the cost of shutoffs and the addition of foreign languages to our door hangers. Motion to approve made by Rob Rossi seconded by John Delehant. Motion passed 6 – 0. Michael Nordstrom absent

V. GENERAL MANAGER'S REPORT -

- Administration

- Staff printed and mailed the Newsletter.
- Worked with WSC to provide usage data.
- Changed Rates in the billing system.
- Year-end payroll tax reports.
- Initial contact with the CPA's for our annual audit.

- Operations

- Conducted interviews for open Operators position.
- Hired Jack Armstrong Operator II. Jack has his T2 & D2 certifications.
- Hired Courtland Jones as an Operator in Training, 2 days a week. Courtland has his T2 & D2 certifications.
- Raised valve cans at pond 2.
- Fixed radio at LS3.
- Sprayed for weeds in all areas.
- Training new employees.

- Capital Projects

- WSC Revised Water resource

- Additional Project

- SMS Sewer Service Contract – on hold
- Reserve Replacement Study – Developing an outline for a 10year plan.
- Marre House – Waiting on engineering drawings.

VI. FINANCIAL STATEMENT

The Board Management Report for January 2020 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of January 31, 2020, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$70,172	\$355,391	\$51,218	\$3,518,326

VII. BOARD MEMBER COMMENT – The Board revisited the well results that were discussed at the January meeting. There was also a question about why we are not using well 5a and 4a. Rick explained that the water quality in those wells are poor which makes them more costly to treat. In the past when well 4a was well tested it had silica in it. Silica binds the filter media and prevents the filters from working.

VIII. UPCOMING BOARD MEETING AND AGENDA ITEMS

Meetings

a. March 20, 2020

- Water Systems Consulting presents the draft report on section 2.2 Additional Water Resources Needed at Buildout.

b. April 17, 2020

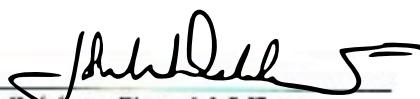
IX. ADJOURNMENT – Meeting was adjourned at 10:25a.m.

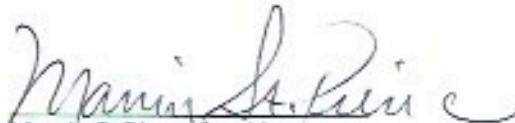
Proceeding reported by:

Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:


John Delchant, Financial Officer


Marvin St Pierre, President