

San Miguelito Mutual Water Company
Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, February 18, 2015
Company Office, Avila Beach, California

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:01 a.m.

Board Members Present: John Delehant, Gerri Hall, Rick Koon, Tom Athey, Vic Montgomery, Ben Banks and Rob Rossi
Staff Members Present: Operations and Maintenance Supervisor Dan Migliazzo, Customer Service and Operations Support Dawn Barlow
Consultants Present: Legal Counsel Tim Carmel
Guests: None

II. PUBLIC/SHAREHOLDER COMMENT – None

III. CLOSED SESSION Convened - at 9:03 a.m.

IV. RECONVENE TO OPEN SESSION – at 9:04 a.m.
No reportable action was taken.

V. REVIEW and APPROVAL OF MINUTES
- Minutes of the January 21, 2015 regular meeting were approved on motion by John Delehant, seconded by Gerri Hall. Motion passed 7 – 0.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS

- a. SMMWC Resolution 2015-001: Granting Exceptions to the Water Conservation Policy
The Board reviewed Resolution 2015-001. Legal counsel stressed the fact this resolution is for *exceptions*, not variances; referring to this as a variance could have legal consequences. After further discussion a motion was made by Vic Montgomery, seconded by Rob Rossi to approve Resolution 2015-001 with minor changes – Motion passed 7 – 0.
- b. Sycamore Mineral Springs (SMS) Sewer Contract Extension
After a brief discussion and review of the SMS Sewer Contract Extension, a motion was made by Vic Montgomery, seconded by John Delehant to approve as written. Motion passed 6 – 0. (Rob Rossi was not available for vote.)

VIII. GENERAL MANAGER'S REPORT

- Administration

- The County has informed us that DWR is anticipating a 15% delivery year. This will reduce the amount of carry over water we will use this year. Our current request is 130 acft, we will now use 47.50 acft.
- There was an increase in late payments this past month. Most were customers who use their bank's bill pay service and sends the payments to us via USPS.
- Due to previously scheduled commitments, Staff and Legal Counsel request the monthly Board meetings continue to be held the third Wednesday of each month.

- Operations

-Water

- We have switched back to Chloramines as our primary disinfectant due to the same switch at Lopez water.
- Our water line flushing program, usually done when we switch from free Chlorine, has been scaled back due to Conservation.

-Wastewater

- The WWTP continues to operate well; all lift stations are functioning normally.

-Capital Projects

- Lift Station #3, pump #2 removal and rebuilding is scheduled for March 2015.
- MWH contract for the WWTP has been issued and the administrative draft is expected to be complete in May 2015.

IX. FINANCIAL STATEMENT

The Board Management Report for January 2015 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of January 31, 2015 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$92,091	\$354,854	\$350,000	\$1,678,106

X. BOARD MEMBER COMMENT - None

XI. ITEMS FOR NEXT AGENDA

VIII. ADJOURNMENT


Meeting was adjourned at 10:27 a.m.


Proceeding reported by:

Dawn Barlow, Customer Service and Operations Support

Respectfully Submitted,

Approved:


 Gerri Hall, Secretary


 John Delehant, Board President