

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, February 16, 2024

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Marvin St Pierre, Rob Rossi, Paul O'Malley, Robert Campbell, Bob Pusanik, and Larry Bittner

Board Member Absent: Michael Nordstrom

Staff Members Present: Dwayne Chisam & Michelle Koon

Consultants Present: None

Guests: Rossi Enterprises: Steve Rossi and Covelop Inc: Pat Arnold

II. PUBLIC/SHAREHOLDER COMMENT – none

III. REVIEW and APPROVAL OF MINUTES –

- a. January 19, 2024, Regular Meeting Minutes - Motion to approve made by Larry Bittner seconded by Rossi. Motion passed 6 /0. Michael Nordstrom absent.

IV. DISCUSSION AND CONSIDERATION TO APPROVE A ONE YEAR EXTENTION OF THE CONDITIONAL WILL SERVE FOR THE AVILA BY THE SEA PROJECT – Motion to approve made by Larry Bittner seconded by Paul O'Malley. Motion passed 4/1 Bob Pusanik – opposed Michael Nordstrom - absent, Rob Rossi – abstained.

V. REVIEW OF WASTEWATER OPTIONS COMMITTEE REPORT – The General Manager introduced options using an overhead presentations the committee's recommendation for best alternatives are a package plant with onsite treatment or export of wastewater to another nearby agency. Further investigations of these alternatives and potential costs will be done as well as a long-term capital program plan.

VI. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration
 - Annual Water Use Reporting
 - Annual Drought and Conservation Reporting submitted
 - New Employee Shannon Santos has started
- Operations

Water

- Well hardness was taken at each well on 12/30/2023
 - Results: Well 4A – 522 Well 5A - 527 Well 6A - 597
- Below are weekly hardness test results for November:

Test date	WTP (delivered)
January 1st	236 State Water Only
January 8th	221 State & Water Only
January 21st	532 State & Well Water Only

Wastewater

- We had a 2-year inspection of the WWTP performed by James Bishop from the SWRCB, no violations were found
 - Lift station #3 bar screen pump was replaced; the old one has seized.
 - All lift stations had their annual wet well cleaning completed

Capital

- New 2023 Chevy Silverado K150 was purchased

VII. FINANCIAL STATEMENT

The Board Management Report for January 31, 2024, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of January 31, 2024, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$132,118	\$357,809	\$212,380	\$5,393,198

VIII. PRODUCTION REPORT – The water mix for the year is 91% Sate Water 9% Well Water.

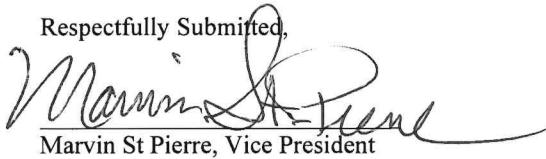
IX. BOARD MEMBER COMMENT – None

X. ADJOURNED – 10:34am

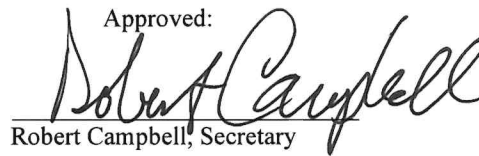
Proceeding reported by:

Michelle Koon, Accounting & Administrative Manager

Respectfully Submitted,


Marvin St Pierre, Vice President

Approved:


Robert Campbell, Secretary