

San Miguelito Mutual Water Company Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, February 15, 2017

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:03 a.m.

Board Members Present: John Delehant, Tom Athey, Gerri Hall, Rick Koon, Rob Rossi, Vic Montgomery, Ben Banks
 Absent: None
 Staff Members Present: Michelle Edson, Accounting & Administrative Manager
 Consultants Present: Legal Counsel Tim Carmel
 Guests: Indian Hill Residents Ray Feeser & Martin Suite; Kingfisher Resident Robert Campbell; Heron Crest Residents Karla Bittner & Bob Pusanik

II. PUBLIC/SHAREHOLDER COMMENT – Resident Karla Bittner requested notification before any Well potholing begins.

III. REVIEW and APPROVAL OF MINUTES

a. January 18, 2017 - Motion to approve as written made by Vic Montgomery, seconded by Tom Athey. Motion passed 7 – 0.

IV. DISCUSSION AND REVIEW OF THE DRAFT UPDATE TO THE BY-LAWS – After lengthy discussion, the Board directed Staff and Legal Counsel to incorporate the changes that need to be made to comply with all new laws and regulations. This Item will be discussed at the March 15, 2017 BOD meeting

V. DISCUSSION ON THE PG&E MARRE PROJECT – BOD discussed the impacts of the project and decided to give it 60 days to see if we are contacted by PG&E. If that does not happen then we will discuss initiating contact with PG&E.

VI. GENERAL MANAGERS REPORT

- Administration
 - Staff worked on setting up the accounting system for the FY 2017.
 - Staff worked on the water softener inspection program, updating the inspections for change of ownership and new tenants.
- Operations
 - Staff was busy with the rain events throughout the month. We had several power outages,
 - We are using free chlorine as a disinfectant and have flushed the lines throughout our system
- Capital Projects
 - We currently have the water supply line to LS#3 being replaced due to an oak tree falling and braking the old line.

VII. FINANCIAL STATEMENT

The Board Management Report for January 2017 was presented by Financial Officer Tom Athey and General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of January 31, 2017 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$141,531	\$355,072	\$156,498	\$2,210.039

IX. BOARD MEMBER COMMENT –

X. UPCOMING BOARD MEETING AND AGENDA ITEMS

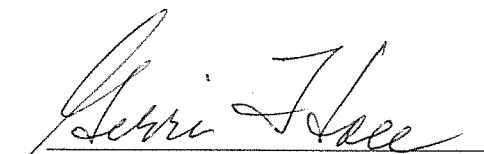
- a. March 15, 2017 – Bylaws draft; 10year Capital Projections; SMS Contract
- b. April 19, 2017 – Annual Meeting Packet Items
- c. May 17, 2017 – BOD Meeting; Annual Meeting


XI. ADJOURNMENT –Meeting was adjourned at 10:34 a.m.

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:


Gerri Hall, Secretary


John Delehant, President