

San Miguelito Mutual Water Company Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, December 18, 2020

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:00 a.m.

Board Members Present: Marvin St Pierre, Rob Rossi, Rick Koon, Thomas Rinn, Michael Nordstrom, John Delehant (9:05am)
 Board Member Absent: Gary Garcia
 Staff Members Present: Brad Hagemann & Michelle Edson
 Consultants Present: Timothy Carmel, Legal Counsel, Dylan Wade, Water Systems Consulting
 Guests: Kingfisher Resident: Robert Campbell, Indian Hill Resident: Heather Nelson, Rossi Enterprises, Steve Rossi.

II. PUBLIC/SHAREHOLDER COMMENT – Robert Campbell requested that upon completion of The Water Resources Study summary it be included on our website.

III. REVIEW and APPROVAL OF MINUTES –

- a. November 04, 2020 Meeting Minutes - Motion to approve the minutes made by Michael Nordstrom seconded by Marvin St Pierre. Motion passed 5/0, Garcia and Delehant, absent.
- b. November 20, 2020 Meeting Minutes – Motion to approve the minutes made by Marvin St Pierre seconded by Rob Rossi. Motion passed 5/0 Garcia absent, Nordstrom, abstained.

IV. WATER SYSTEM CONSULTING UPDATE TO THE 2015 WATER RESOURCES STUDY – Dylan Wade from WSC used a power point presentation to go over wells, state water cost and recommendations for our future. We will post the presentation on our website when some disclosures and notes are added.

V. GENERAL MANAGER’S REPORT -

- Administration
 - Set up our new employee Jack Armstrong and report to California EDD.
 - Completed Rate sheet for 2021.
 - Started 2021 new files paper and computer.
- Operations
 - Monthly Water and Wastewater compliance sampling
 - Monthly reports sent to regulatory agencies
 - Water and Wastewater rounds daily
 - Installed temporary back-up pump at Lift Station #3 including control system
 - Worked with new operator on refresher training for Water and Wastewater.
 - Worked with several vendors to get ideas and quotes for replacement and/or repair of Lift Station 3 pump.
 - Continued with annual WWTP preventative maintenance.
- Capital Projects
 - Completed SCADA work including installation of new chlorine analyzer and transducer.
 - Inspect, remove roots, and scheduled repair of manholes
- Additional Projects
 - Marre Weir – Update provided at October Board meeting, no new information.

VIII. FINANCIAL STATEMENT

The Board Management Report for November 2020 was presented by General Manager Brad Hagemann with the following highlights:

Cash and Reserve Funds as of November 30, 2020, are:

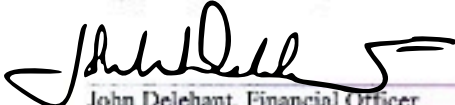
Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$207,978	\$355,431	\$202,328	\$3,905,398

X. BOARD MEMBER COMMENT – None

XI. ADJOURNMENT – Meeting was adjourned at 10:50 a.m.

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,


John Delehant, Financial Officer

Approved:


Marvin St Pierre, President