

# San Miguelito Mutual Water Company

## Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, August 15, 2018

### I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:04 a.m.

Board Members Present: John Delehant, Rick Koon, Marvin St. Pierre, Gerri Hall, Rob Rossi and Martin Suits (left at 10:40)  
Board Member Absent: Ben Banks  
Staff Members Present: Michelle Edson, Accounting & Administrative Manager  
Consultants Present: Tim Carmel, Legal Counsel  
Guests: Indian Hill Residents: Heather Nelson, Carol Goldberg, Sharon Suits, Ann Hallford, Glenn Varano, Ray Feeser and Kay Washburn, Heron Crest Residents: Bob Pusanik, Karla Bittner and Larry Bittner, Pelican Point Resident: Sherri Danoff, Kingfisher Resident: Robert Campbell and Once Upon A Time Trustee, Paul Metchik.

II. PUBLIC/SHAREHOLDER COMMENT – Director Suits objected to Mr. Metchik being present at the meeting. Mr. Metchik is a Trustee of Once Upon A Time and this entity is a current shareholder in San Miguelito Mutual Water Company. Mr. Pusanik objects to the way proxies are being handled stated that 15 days is not enough time. Mr. Pusanik also questions the validity of the San Luis Bay Inn Timeshares proxy. President Delehant asked Mr. Pusanik to submit in writing his concerns to the board for its review. Mr. Bittner also asked about the handling of proxies and wanted to know if he could use a sample California Corporate code proxy if he chooses to. Mr. Bittner also questions the validity of the proxy issued by San Luis Bay Timeshares. President Delehant reiterated his previous request for a letter written to the board for review. Kay Washburn requested that we hold the monthly board meeting in a bigger room and pointed to our water operations staff's office area.

### III. REVIEW and APPROVAL OF MINUTES

a. July 17, 2018 BOD Meeting – Motion made by Gerri Hall Seconded by Rob Rossi. Motion passed  
5 – 0 Suits abstained Banks absent

IV. DISCUSSION ON AVILA REGIONAL RECYCLED WATER STUDY EXECUTIVE SUMMARY - Prior to the Board meeting we emailed The Executive Summary to all of the Directors to review, we also passed it out at the meeting. GM Koon went over the different alternatives presented and the potential cost of each. He discussed potential uses and users. He also explained the importance of the study for our preparedness to renew our permit. The summary, is at [smmwc.com](http://smmwc.com) under the resources tab. There was additional discussion on the topics of our Wild Cherry Canyon lease, cost to users of recycled water and toilet to tap use.

### V. GENERAL MANAGERS REPORT

- Administration
  - Employee Reviews Completed
  - Water Systems Usage reporting submitted to San Luis Obispo County.
- Operations
  - Pelican Point leaking angle stops replacements.
  - Staff performed routine maintenance on the light tower and monitoring well pump.
- Capital Projects
  - Pismo Well Formation Well#1 has been completed. The preliminary flow reports, indicate 6.5 GPM with no draw down.
  - Well #2 water sample testing has been turned into the lab for analysis. We expect the results in 4 to 6 weeks. Once we receive the test results, we will have a water quality engineer give us recommendations on the type of treatment that is needed to meet State standards. The Staff will try and have the water quantity and quality reports on the October Agenda. SMMWC will work with SLBE HOA over the next couple of months to work on the cleanup of both locations.
  - The Kingfisher booster station jockey pump was upgraded from a 3HP to a 5HP.

- Additional Project
  - SMS Sewer Service Contract – on hold
  - Reclaimed Water Use Study – on hold
  - Reserve Replacement Study – Developing an outline for a 10year plan
  - Marre House – Preliminary power design is being worked on

VII. FINANCIAL STATEMENT

The Board Management Report for July 2018 was presented by General Manager Rick Koon with the following highlights:


Cash and Reserve Funds as of July 31st, 2018, are:

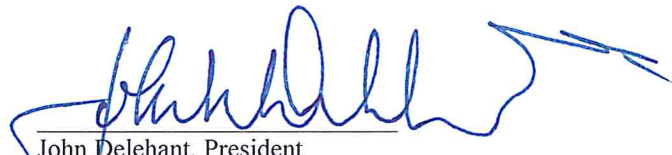
Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$145,799	\$355,231	\$182,299	\$2,542,965

- VIII CLOSED SESSION: Personnel - Convened - at 10:46 a.m.  
Directors in attendance: John Delehant, Marvin St. Pierre, Rick Koon, Gerri Hall and Rob Rossi
- IX RECONVENE TO OPEN SESSION – at 11:00 a.m.  
No reportable action was taken.
- X. BOARD MEMBER COMMENT – none
- XI. UPCOMING BOARD MEETING AND AGENDA ITEMS
  - a. September 19, 2018
  - b. October 17, 2018
- XII. ADJOURNMENT –Meeting was adjourned at 11:06a.m.

Proceeding reported by:  
Michelle Edson, Accounting & Administrative Manager  
Respectfully Submitted,

Approved:

  
Gerri Hall, Secretary

  
John Delehant, President