

**San Miguelito Mutual Water Company**  
**Minutes of the Board of Director's Meeting**

9:00 A.M. Wednesday, August 19, 2015  
Company Office, Avila Beach, California

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by General Manager Rick Koon at 9:06 a.m.

Board Members Present:	Rick Koon, Tom Athey, Vic Montgomery, Gerri Hall and Rob Rossi
Absent:	John Delehant, Ben Banks, Legal Counsel Tim Carmel
Staff Members Present:	Dawn Barlow, Customer Service & Operations Support
Consultants Present:	None
Guests:	Indian Hill Residents Ann Feeser, Martin Suits, Heather Nelson; Kingfisher Residents Carol Hayden, R. Campbell; Heron Crest Resident Bob Pusanik

II. PUBLIC/SHAREHOLDER COMMENT – Bob Pusanik asked for clarification of the Company's By-Laws, Article IV, Shareholders and Ownership Rights, Section 5. Initial Allocations of Shares (amended March 5, 1993) regarding current share allocation. Martin Suits inquired why the Closed Session of the Board meeting is one of the first items on the monthly agenda. He said that it would be more convenient for shareholders attending if that item were to be moved to the end of the agenda. Heather Nelson would like to write a profile for each of the Board members and wanted to know if she could send her questions to them via email.

III. CLOSED SESSION – There were no items for closed session

IV. RECONVENE TO OPEN SESSION

V. REVIEW and APPROVAL OF MINUTES

a. July 8, 2015 Special Board of Directors Meeting - Motion to approve as written made by Vic Montgomery, seconded by Tom Athey. Motion passed 5 – 0.

b. July 15, 2015 Regular Board of Directors Meeting – Motion to approve as written made by Gerri Hall, seconded by Tom Athey. Motion passed 5 – 0.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS –

a. Insurance renewal – Liability/Vehicles – General Manager Koon stated that he has renewed our insurance coverage for the next year; a copy of the coverage limits has been provided to the Board for informational purposes.

VIII. GENERAL MANAGER'S REPORT

- Administration

- State Water deliveries continue to be projected by the DWR at 20% for 2015. We have lowered our monthly State water request so we will not use any of our carry over water for the 2015 year.

- Employee health insurance was renewed with Blue Cross. The premium increased approximately 6%.

- Operations

- Water

- We have installed water meters on each of our tank inlets to provide us the ability to track our water storage and usage.

- The solar panel installation at tank 400 is in process.

- Our outdoor water restrictions have been put in place. We have put signs at both entrances to SLBE as well as the post office boxes on Lupine Canyon.

-Booster Stations

- All stations are working well and easily meeting system demands.

-Wastewater

- The plant is running well. We have floatables that are pumped off periodically into the sludge basin to keep the surface cleared.

- All lift stations are operating well. We have noticed that grit tends to build up in certain wet wells and have placed them on a periodic pumping program.

- Other than cutting roots out of some manholes, we have had no problems with the collection system.

IX. FINANCIAL STATEMENT

The Board Management Report for July 2015 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of July 31, 2015 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$140,007	\$354,915	\$163,555	\$1,709,844

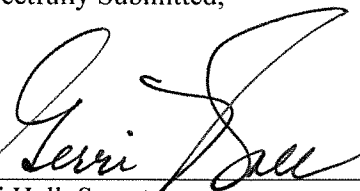
X. BOARD MEMBER COMMENT – In response to Mr. Pusanik’s request for clarification of the By-Laws regarding share distribution, Financial Officer Athey said that subject would be better addressed by Legal Counsel Carmel. General Manager Koon told Mr. Suits that the board’s closed session is held at the beginning of the meeting in order to allow Legal Counsel to attend since the board meeting is always scheduled to start at 9:00 a.m., if closed session were to be moved to a later point in the agenda it would be difficult to advise Legal Counsel what time to attend the meeting. General Manager Koon told Ms. Nelson that she should send him her questions via email and he would forward them to the Board members.

XI. ITEMS FOR NEXT AGENDA- Ken Harris, Executive Officer for CCRWQCB will be attending the September 16, 2015 meeting.

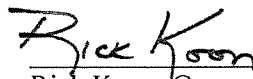
VIII. ADJOURNMENT –Meeting was adjourned at 9:42 a.m.

Proceeding reported by:  
Dawn Barlow, Customer Service and Operations Support

Respectfully Submitted,

  
\_\_\_\_\_  
Gerri Hall, Secretary

Approved:

  
\_\_\_\_\_  
Rick Koon, General Manager