

San Miguelito Mutual Water Company

Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, August 16, 2017

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:05 a.m.

Board Members Present: John Delehant, Tom Athey, Gerri Hall, Rob Rossi (left at 10:35), Ben Banks, Rick Koon, Martin Suits (left at 10:23)

Absent: None

Staff Members Present: Michelle Edson, Accounting & Administrative Manager

Consultants Present:

Guests: Mallard Green Resident Karen Gray, Indian Hill Resident Heather Nelson, SCM Avila Beach Partners LLC TJ Gamble and Rossi Enterprises Steve Rossi

II. PUBLIC/SHAREHOLDER COMMENT – Mallard Green Resident, Karen Gray asked about having the water irrigation restrictions lifted. She also requested SMMWC help with the meter box root invasion problem in Mallard Green. SCM Avila Beach Partners LLC, TJ Gamble introduced himself as representing the Cottage Parcel.

III. REVIEW and APPROVAL OF MINUTES

a. July 19, 2017 - Motion to approve as written made by Martin Suits seconded by Rob Rossi. Motion passed 7–0.

IV. DISCUSSION AND CONSIDERATION TO APPROVE THE MARRE WEIR REHABILITATION PROPOSAL AND TO AUTHORIZE THE GENERAL MANAGER TO TAKE ANY AND ALL ACTIONS IN FURTHERANCE THEREOF – General Manager Rick Koon presented two proposals to the BOD. The first was from Salmon Enhancement in the amount of \$18,720. The second was from WSC in the amount of \$19,985. He then went over the scope of work for each proposal. After some discussion, a motion to approve the Marre Weir rehabilitation proposals and to authorize the General Manager to take any and all actions in furtherance thereof by John Delehant seconded by Tom Athey. Motion passed 7 – 0.

V. DISCUSSION AND DIRECTION TO STAFF TO PREPARE A MASTER PLAN AND POLICIES FOR RECLAIMED/RECYCLED WATER – The BOD discussed the need for a policy, possible requirements and standards. After that discussion, a motion was made for staff to prepare a master plan and policies for reclaimed/recycled water by John Delehant and seconded by Martin Suits. Motion passed 7/0

VI. GENERAL MANAGERS REPORT

- Administration

- Completed and sent off our Water Usage and production report for the County Building and Planning Department
- Completed the State Fund workers compensation audit and passed with flying colors.
- We have hired an Operator-in-training.

- Operations

- Prior to Indian Hill replacing their parking lot, we moved our water meters from next to the clubhouse to along Lupine Canyon Road. We also installed two new HDPE service lines
- Staff is testing new sonic water meter for possible use as a replacement for our older meters.
- Lead & Copper samples came back all below the MCL.

- Capital Projects

- We are installing backup generator for the office.
- Tanks 100 & 200 have been repainted and we were able to include tank 400 within the budget.

- Response to Public Comment - GM Koon responded to Karen Gray's questions asked during Public Comment

- SMMWC is still required to achieve a 25% reduction in water use, so the 2 day a week irrigation restriction will remain in effect.

-The HOA is responsible for maintaining any landscaping affecting SMMWC's facilities.

VII. FINANCIAL STATEMENT

The Board Management Report for July 2017 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of July 31st, 2017, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$223,653	\$355,125	\$196,941	\$2,412,906

VIII. BOARD MEMBER COMMENT – None

IX. UPCOMING BOARD MEETING AND AGENDA ITEMS

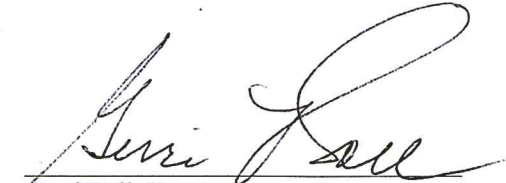
- a. September 20, 2017 – Sycamore Mineral Springs & requirements for recycled water systems in our area.
- b.

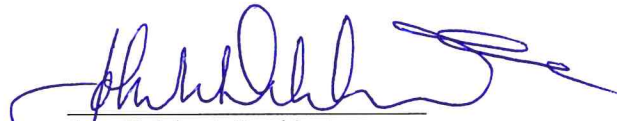
X. ADJOURNMENT –Meeting was adjourned at 10:40 a.m.

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:


Gerri Hall, Secretary


John Delehant, President