

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, August 16, 2019

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Marvin St Pierre at 9:00 a.m.

Board Members Present: Marvin St Pierre, John Delehant, Rob Rossi (by phone), Gary Garcia, Martin Suits, Rick Koon

Board Member Absent: Michael Nordstrom

Staff Members Present: Michelle Edson

Consultants Present: Tim Carmel, Legal Counsel

Guests: Pelican Point Resident: Gerri Hall, Indian Hills Resident: Lori Hostetter, John Hostetter, Heather Nelson, Heron Crest Resident: Bob Pusanik, Larry Bittner, Kingfisher Residents: Rich Watkins, Carol Hayden, Once Upon a Time Trustee, Paul Metchek

II. PUBLIC/SHAREHOLDER COMMENT –Bob Pusanik inquired about the public comments from the July Board Meeting minutes? Larry Bittner would like public questions put on the Agenda. John Hostetter inquired and made a statement about the new well. Lori Hostetter in agreement with John and inquired about amending the will serve that was given to developer.

III. REVIEW and APPROVAL OF MINUTES -

a. July 19, 2019 BOD Meeting – Motion to approve with corrections made by John Delehant seconded by Martin Suits. Motion passed 6 – 0 Michael Nordstrom, absent.

V. REVIEW AND DISCUSSION OF 10YEAR CAPITAL IMPROVEMENT OUTLOOK –

VIII. GENERAL MANAGER'S REPORT -

- Administration

- Line of Credit paper work completed and submitted.
- Undeveloped State Water billed out and mailed.
- Quarterly state and federal payroll reports completed and mailed

- Operations

- LS 1,2 and SLBI pump maintenance performed.
- Replaced production register at the water treatment plant.
- Replacing old air vac and can in Kingfisher.
- WW3 pump room and motor all painting complete.

- Capital Projects

- Meter replacements completed in Silver Oaks
- Pond 2 sludge removal continues to stock pile and drying out.
- New aerator for WWTP waiting for installation.
- Continued to program telemetry system by installing new data receivers.
- Researching small utility vehicle for maintenance/meter reading tasks within the estates.

- Additional Project

- SMS Sewer Service Contract – on hold
- Reclaimed Water Use Study – on hold
- Reserve Replacement Study – Developing an outline for a 10year plan
- Marre House – on hold

IX. FINANCIAL STATEMENT

The Board Management Report for July 2019 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of July 31st, 2019, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$51,569	\$355,338	\$97,076.	\$3,321,058

XI. BOARD MEMBER COMMENT –Gary Garcia thanked Rick for the infrastructure tour he gave Michael Nordstrom and himself. He also would like to look over Project Services Inc. management contract and the past 24 months of costs. Rob Rossi brought up the importance of beneficial water reuse and let everyone know that there is a company hired by FEMA currently surveying the creeks water way making notes of debris that needs to be removed to help flows and wildlife. The Board discussed items for the next month agenda; Avila regional water reuse report, State Water and infrastructure replacement in areas that have reached life expectancy.

XII. UPCOMING BOARD MEETING AND AGENDA ITEMS

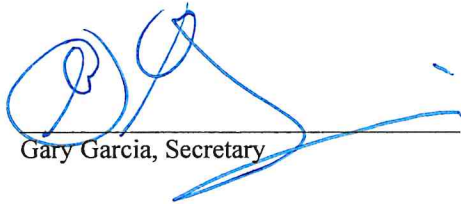
- a. September 20, 2019
- b. October 18, 2019

XIII. ADJOURNMENT –Meeting was adjourned at 10:46 a.m.

Proceeding reported by:
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

Approved:



Gary Garcia, Secretary



Marvin St Pierre, President