

San Miguelito Mutual Water Company
Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, May 21, 2014
Company Office, Avila Beach, California

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:01 a.m.

Board Members Present: John Delehant, Rob Rossi (left 10:05 a.m.), Gerri Hall, Rick Koon, Ben Banks and Vic Montgomery

Staff Members Present: Operations and Maintenance Supervisor Dan Migliazzo, Customer Service and Operations Support Dawn Barlow

Consultants Present: None

Absent: Tom Athey

Guests: None

II. PUBLIC/SHAREHOLDER COMMENT - None

III. CLOSED SESSION

a. HOA Reimbursement Agreements

IV. RECONVENE TO OPEN SESSION – No reportable actions

V. REVIEW and APPROVAL OF MINUTES

- Minutes of the April 16, 2014 regular meeting were approved on motion by Vic Montgomery, seconded by John Delehant. Motion passed 6 - 0.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS

a. Review of 2013 Financial Statements

- Motion made by John Delehant, seconded by Tom Athey to approve the 2013 Financial Statements as reviewed. Motion passed 6 – 0.

VIII. GENERAL MANAGER'S REPORT

- Administration

- Water Conservation – Using the 2 year average data and a 10% use reduction, we estimated our revenue based on the current tier structure. Compared to a direct 10% budget reduction using Financial Officer Athey's revenue model, both numbers were within \$300.00 of each other.
- State Water delivery for 2014 has been raised by the DWR to 5% of requested.
- Our website is up and running.

- Operations

- On May 6, 2014 there was a fire near San Luis Bay Inn which caused a power outage. All of our generators came on and ran for a little over an hour except for the generator at Lift Station #2. Lift Station #2 was on generator power for about 14 hours.
- We need to replace the control screen at the Kingfisher booster station. The control screen did not return to normal after the outage. We are working with the telemetry contractor and supplier to receive a warranty replacement unit.

- There was a cracked pipe fitting and deteriorated metal coupling in the influent line at the wastewater plant. We lowered the water level of the entire plant to make repairs. The \$6,700.00 repair cost will be an unscheduled expense item.
- Staff continues to clear root intrusions from manholes.
- Capital Projects
 - We have purchased two new trucks. SMMWC received over \$4,500.00 in rebates.

IX. FINANCIAL STATEMENT

The Board Management Report for April 2014 was presented by General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of April 30, 2014 are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$127,661	\$354,782	\$201,326	\$769,822

X. BOARD MEMBER COMMENT - None

XI. ITEMS FOR NEXT AGENDA – Capital Reserve Study

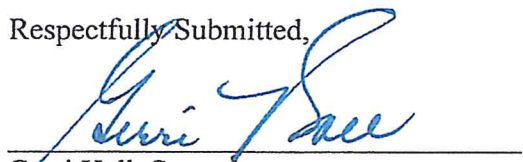
VIII. ADJOURNMENT

Meeting was adjourned at 10:20 a.m.

Proceeding reported by:

Dawn Barlow, Customer Service and Operations Support

Respectfully Submitted,


 Gerri Hall, Secretary

Approved:


 John Delehant, Board President